

Hancock County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Community Use of School Facilities	Descriptor Code: 3.206	Issued Date: 04/09/15
		Rescinds:	Issued:

1 When not in use for school purposes, school buildings and grounds or portions thereof may be used for
 2 public, governmental, charitable, civic, recreational, cultural, and other purposes as approved by the
 3 Board.^{1,2}

- 4 1. Requests for the use of a school's facilities shall be made at the office of the principal;
- 5 2. Student clubs and activities, parent-teacher associations, and other organizations affiliated with
 6 the schools shall be permitted use of school facilities without charge;
- 7 3. School facilities may not be used for private profit, except that unused facilities may be leased
 8 for private day-care centers which provide educational and child care services to the
 9 community;³
- 10 4. All activities must be under adult supervision and approved by the building principal. If
 11 deemed necessary, the principal may assign a school employee to be present. The group using
 12 the facilities will be responsible for any damage to the building or equipment;
- 13 5. Groups receiving permission for building use are restricted to the dates and hours approved and
 14 to the building area and facilities indicated, unless requested changes are approved by the
 15 principal;
- 16 6. Groups receiving permission for building use are responsible for the observance of all fire and
 17 safety regulations at all times;
- 18 7. The use of alcoholic beverages, drugs or tobacco, profane language, or gambling in any form is
 19 not permitted in school buildings;
- 20 8. During emergencies or disasters, the Board will cooperate with recognized agencies, such as
 21 the Red Cross, National Guard and Civil Defense to make suitable facilities available without
 22 charge;
- 23 9. When school kitchens are used, at least one member of the cafeteria staff must be present to
 24 supervise the use of equipment;
- 25 10. The Board will approve and periodically review a fee schedule for the use of school facilities
 26 by community or civic organizations and other non-profit groups.
- 27 11. The director of schools shall develop procedures and forms to effectively implement this
 28 policy.

Legal References

1. TCA 49-50-201
2. TCA 49-2-203(b)(4); TCA 49-2-405
3. TCA 49-2-203(b)(4)(B)

Cross References

Tobacco-Free Schools 1.803
 Care of School Property 6.311