

Hancock County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Naming Facilities	Descriptor Code: 3.210	Issued Date: 04/09/15
		Rescinds:	Issued:

1 Facilities of the school system shall be named through Board action, based upon the following criteria:

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- 3 1. Schools shall not be named for living persons, except for those who have rendered exemplary
- 4 service to public education or if a substantial gift were made to the school district to finance the
- 5 building or purchase of a facility as recognized and attested by a vote of the Board.
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- 7 2. Two schools in the system shall not be given the same name and care should be taken to avoid
- 8 similar names.
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- 10 3. Schools shall be named for:
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- 12 a. The area or community in which the school is located.
- 13 b. The street on which the school is located, or a street bordering the school site, if that street
- 14 is well known in the community, or
- 15 c. Presidents, governors or recognized national, state and local leaders who have made an
- 16 outstanding contribution to public education.
- 17 d. Thematic names which reflect the character of the community culturally and historically.
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- 19 4. A single building on a campus with multiple buildings or a specific area on the campus may be
- 20 named for a living person, provided he/she has made an outstanding contribution to that school.
- 21 The naming of such building or specific area shall not supplant the facility's name.
- 22
- 23 5. Facilities other than schools shall be given names which describe the facility or the geographic
- 24 location in the community.
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- 26 6. If the board decides an existing school or facility should be renamed, the criteria of this policy
- 27 shall apply.
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29 When a school or facility is to be named, the director of schools shall submit recommendations to the

30 board after seeking input from school personnel and the public. Under certain circumstances, the

31 Board will consider requests from school and community. The proposed name should have special

32 significance and/or the person has made an outstanding contribution to the school or school system.

33 The group making the request must agree to provide appropriate recognition such as a plaque, portrait

34 or marker for the school.

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36 Final authority for naming schools, or any areas within school campus boundaries, rests with the

37 Board.

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39 Schools, facilities, buildings, or other areas which are already named will be grandfathered in and will

- 1 not be subject to change (10/2/14).