

Hardeman County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Equipment and Supplies Leasing and Renting	Descriptor Code: 3.301	Issued Date: 03/11/10
		Rescinds: 3.301	Issued: 12/16/99

- 1 Equipment and/or supplies shall be lent or rented only with the prior permission of the principal. Parties
- 2 in whose name the equipment is lent or rented will be responsible for any damage to the equipment.
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- 4 Staff members may borrow school equipment and materials at no cost when such use is related to their
- 5 employment.
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- 7 Students may borrow school equipment and materials at no cost when used in connection with their
- 8 studies or extracurricular activities.
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- 10 School machinery, vehicles, all vocational-type equipment (e.g., typewriters, sewing machines and shop
- 11 tools), and cleaning and maintenance equipment are not for personal use by anyone.
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- 13 The principal shall establish proper controls to assure the return of all borrowed and rented equip-
- 14 ment.
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- 16 The Board will approve and periodically review a rental fee for the use of school equipment.
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