

Collierville Schools Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Special Use of School Vehicles	Descriptor Code: 3.402	Issued Date: 06/10/14
		Rescinds:	Issued:

- 1 All standard rules of student and driver conduct shall apply to all extracurricular trips.
- 2 System-owned buses may be used by athletic teams and other school groups, provided such trips are
- 3 recommended by the principal.
- 4 The principal will make all transportation arrangements with the Director of Transportation.
- 5 The Board shall be reimbursed by the individual school for the use of buses for extracurricular
- 6 activities. However, the Board may establish special rates for extended trips or in special cases.
- 7 Forms for reporting extra use of buses will be furnished to each school principal.
- 8 Only qualified bus drivers duly elected by the Board may drive school buses for extracurricular
- 9 activity trips during the regular school year.
- 10 School buses may be used only for the transportation of school personnel on authorized school
- 11 business. No other individual or group may rent a school bus without written request to the Director of
- 12 Schools' office.