

Decatur County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Special Use of School Vehicles	Descriptor Code: 3.402	Issued Date: 07/13/17
		Rescinds: 3.402	Issued: 11/13/97

1 **SCHOOL BUSES**

- 2 All policies and procedures regarding student and driver conduct shall apply to all extracurricular trips.
- 3 System-owned buses may be used by athletic teams and other school groups, provided such trips are
- 4 recommended by the principal.
- 5 The principal shall make all transportation arrangements with the supervisor of transportation.
- 6 Only qualified bus drivers may drive school buses for extracurricular trips.

7 **BOARD-OWNED VEHICLES**

- 8 The director of schools shall recommend for board approval a list of vehicles to be assigned to positions
- 9 requiring full-time use. Such use shall be restricted to commuting to and from job-related sites and must
- 10 comply with IRS requirements, including implications for reporting taxable income.
- 11 Employees assigned full-time use of vehicles shall be on call twenty-four (24) hours a day to perform
- 12 services required by their job responsibilities. The use of these vehicles for personal use is prohibited.

Cross References

- Extracurricular Activities 4.300
- Interscholastic Athletics 4.301
- Field Trips and Excursions 4.302