

# Hardeman County Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Private Vehicles</b>	Descriptor Code: <b>3.404</b>	Issued Date: <b>01/10/13</b>
		Rescinds: <b>3.404</b>	Issued: <b>06/12/12</b>

1 The Board recognizes that certain employees may need to use their private vehicles for school pur-  
2 poses. With the use of private vehicles, the following policy shall be observed:

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- 4 1. To use a private vehicle for school purposes, the individual must have advanced written permis-  
5 sion of the Director of Schools/ designee and proof of vehicle liability insurance coverage in a  
6 sufficient amount, as determined by the Director of Schools and a valid Tennessee Driver's license.  
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- 8 2. The school system shall assume no responsibility for liability in case of accident, unless the  
9 employee has the proper authorization described above.  
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- 11 3. The Board specifically forbids any employee to transport students for school purposes without  
12 prior authorization by the Director of Schools or his/her designee.  
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- 14 4. Only at the discretion of the Director of Schools shall a student be sent on errands, personal or  
15 school-related, in a vehicle owned by the student, an employee, or the school system.  
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- 17 5. No employee may ask for or give permission to students to transport other students to and from  
18 any school or school-related activity without written parental permission, proof of student insur-  
19 ance, and only at the discretion of the Director of Schools.  
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