

Hancock County Board of Education

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| Monitoring: Review: Annually, in October | Descriptor Term: Contracted Bus Service | Descriptor Code: 3.405 | Issued Date: 04/09/15 |
| | | Rescinds: | Issued: |

1 The director of schools shall contract annually or as otherwise authorized by the Board with individual
2 owners of buses to provide student transportation services.¹

3 **RESPONSIBILITIES OF BUS OWNERS**

- 4 1. Each school bus and all related equipment shall be maintained in condition to operate safely at
5 all times during the school year and shall conform to specifications as set forth by the State
6 Board of Education¹ and National Highway Traffic Safety Administration.
- 7 2. Each bus driver shall obey all applicable state rules and regulations.
- 8 3. A school bus owner shall give four weeks written notice to the Board when he/she wishes to
9 terminate his/her bus operation contract.
- 10 4. A school bus owner shall secure the approval of the director of schools before he/she may sell a
11 bus during the period of his/her contract. The sale of a bus does not obligate the director of
12 schools to enter into contract with the new owner.
- 13 5. Each school bus owner shall have on fi le in the director of schools' office a current statement
14 of liability and property damage insurance coverage carried on the bus.
- 15 6. Each school bus owner must specify for the director of schools' approval the name of the
16 designated driver and at least one substitute driver of his/her bus.
- 17 7. Each school bus driver shall submit to the director of schools the results of his latest physical
18 examination.
- 19 8. By the end of the first month of each school year, each bus owner shall fi le with the director of
20 schools, on forms approved by the Board, a report giving an accurate record of the names of all
21 students transported on his/her bus and the school to which each student is transported.

Legal References

1. TRR/MS 0520-01-05-.02(1); TCA 49-6-2101