

# Van Buren County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Course Credit Recovery Program</b>	Descriptor Code: <b>4.2091</b>	Issued Date: <b>09/15/05</b>
		Rescinds:	Issued:

Credit Recovery is defined as a course-specific, skill-based learning opportunity for students who have previously been unsuccessful in mastering content or skills required to receive course credit. The following system policy addresses state and local policy rules, regulations and processes:

## 1. Admission into the Credit Recovery Program:

- a. Students in grades 9-12 who have earned a failing grade or received no credit in a course.
- b. Adequate time is available in the student's schedule for instruction.
- c. Participation will be based on availability of course work needed.
- d. Priority of enrollment will be based on the highest-grade level, i.e. 12, 11, 10, or 9th grades.
- e. The following must give approval for admission:
  1. School principal
  2. School counselor
  3. Parent/guardian

## 2. Instruction

- a. Credit Recovery teachers:
  1. Shall be endorsed and subject certified.
  2. Shall receive training pertaining to course organization, instruction management and related technology.
- b. Students in Credit Recovery Program:
  1. Shall complete a course skill-specific diagnostic to determine skill-specific goals.
  2. Shall meet skill-specific goals in an allotted time frame.
  3. Shall master (80%) of all skill-specific goals as established by the diagnostic process in order to earn credit.
  4. Shall complete satisfactorily any and all requirements, i.e., outside assignments, notebooks, etc. as deemed appropriate by the administration for credit to be awarded.
  5. Shall fulfill the Van Buren County Board of Education approved attendance policy.

## 3. Content and Curriculum

- a. Credit Recovery content may be delivered through instructional, teacher-assisted technology.
- b. Credit Recovery curriculum shall align with the Tennessee Curriculum Standards approved by the State Board of Education.

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#### 4. Grades

- a. The grading formula will include the original failing grade in the calculation of the final Credit Recovery grade as follows:

EXAMPLE:

Equal weighted original grade	50
Equal weighted Credit Recovery grade	90
Final transcript grade calculation	140/2
Final transcript grade posted	70

- b. Grades awarded in the Credit Recovery Program will be posted under the name of the original teacher of record.
- c. Transcript notation/naming will differentiate a Credit Recovery grade from all other transcript grades.
- d. Grades will be reported to student and parent/guardian in the same timely fashion as in all other subject areas.