

Meigs County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Correspondence Work	Descriptor Code: 4.209	Issued Date: 06/01/01
		Rescinds: IDCA 1	Issued: 11/09/95

1 Local boards of education may adopt policies permitting students to pursue correspondence courses for
2 credit for graduation provided that a final examination covering all the terminal objectives of the par-
3 ticular state curriculum framework is given.

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5 Before students register for correspondence courses, they must submit a written request to their school
6 principal, asking for the principal's recommendation. A parent/guardian must co-sign the written request
7 for students under the age of 18. The principal must give affirmative written recommendation before
8 students may register for correspondence courses. The course(s) may be taken only from an accredited
9 institution.

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11 Credit for correspondence work is granted only for courses offered in the school system's regular cur-
12 riculum, unless permission is otherwise given by the Board.

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14 Students may not take correspondence work in those courses specifically required for graduation unless
15 they have already taken and failed such a course in the regular school setting. An exception may be
16 made in the event a scheduling conflict has occurred.

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18 Credit is not granted for correspondence work until students take and pass a final examination covering
19 all the terminal objectives of the state curriculum framework for the particular course and a copy of the
20 proper transcript has been received from the institution granting the credit.

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22 Students enrolled in grades 9-11 may take only one correspondence course per school year. Students
23 enrolled in grade 12 may take no more than two (2) correspondence courses per school year. Students
24 who are still enrolled in school after their class has graduated may take no more than three (3) corre-
25 spondence courses per school year. Students who are 21 years of age or older are not limited to the
26 number of correspondence courses they may take within any given school year.

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Legal Reference:

- 35 1. TRR/MS 0520-1-3-.03(8)
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