

Hancock County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Alternative Credit Options	Descriptor Code: 4.209	Issued Date: 06/04/15
		Rescinds:	Issued:

1 CORRESPONDENCE COURSES¹

2 High school students may earn, through correspondence, a maximum of three (3) units of academic credit to be
3 applied toward graduation requirements. Only two (2) units may be earned during any one (1) school year. Only
4 courses offered by agencies and institutions recognized by the Board shall be accepted. The approval of the
5 principal/designee shall be obtained before the course is taken. The principal/designee and the student shall
6 agree on a reasonable date for completion of the correspondence course(s). The student shall not receive credit if
7 the course is not completed by the agreed date. An official record of the final grade must be received by the
8 school before a diploma may be issued to the student. Students and/or their parents/guardians shall pay for
9 approved correspondence courses the student chooses to take.

10 VIRTUAL/ON-LINE COURSES

11 High school students may also earn a maximum of three (3) units of academic credit to be applied toward
12 graduation requirements by completing online courses offered through agencies or institutions approved by the
13 Board. Credit from these online or virtual courses may be earned only in the following circumstances:

- 14 1. The course is not offered at the high school or although the course is offered at the high school, the
15 student has an unavoidable scheduling conflict;
- 16 2. The course will serve as a supplement to extend homebound instruction;
- 17 3. The student has been expelled from a regular school setting, but educational services are to be
18 continued; or
- 19 4. The principal, with agreement from the student's teachers and parents/guardians, determines the student
20 requires a differentiated or accelerated learning environment.

21 The express approval of the principal/designee shall be obtained before a student enrolls in a virtual course. The
22 school must receive an official record of the final grade before credit toward graduation will be recognized.

23 Through a supervision plan, the school shall be responsible for providing appropriate supervision and
24 monitoring of students taking virtual courses.
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Legal References

1. TRR/MS 0520-1-3-.03(8)