

Sullivan County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Reconsideration of Instructional Materials and Textbooks	Descriptor Code: 4.403	Issued Date: 04/10/12
		Rescinds:	Issued:

1 The Board supports principles of intellectual freedom inherent in the First Amendment of the Constitution
2 of the United States¹ and expressed in the *Library Bill of Rights* of the American Library Association.

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4 Because opinions differ, there may be questions concerning some instructional and library materials
5 despite the quality of the selection process. If a complaint is made, the following procedure is to be
6 followed:

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- 8 1. Inform the complainant of the selection procedures and make no commitments.
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- 10 2. Request the complainant to submit a formal *Request for Reconsideration of Instructional*
11 *Materials*.
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- 13 3. Inform the principal (and other appropriate personnel).
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- 15 4. Keep challenged materials available for use during the reconsideration process.
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- 17 5. Upon receipt of the completed form, the principal requests review of the challenged materials
18 by an ad hoc materials review committee within fifteen (15) working days, and notifies the
19 appropriate supervisor and the director of schools that such review is being done. The review
20 committee is appointed by the principal, and includes certified library media personnel,
21 representatives from classroom teachers, one or more parents, and may include one or more
22 students.
- 23
- 24 6. The review committee shall take the following steps after receiving the challenged materials:
 - 25
 - 26 a. Read, view or listen to the material in its entirety;
 - 27 b. Check general acceptance of the material by reading recognized and evaluative reviews;
 - 28 c. Determine the extent to which the material supports the curriculum;
 - 29 d. Complete the appropriate *Checklist for Reconsideration of Instructional Materials*, judging
30 the material for its strength and value; and
 - 31 e. Present recommendation to principal for further action and to the director of schools for
32 purposes of information.
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- 34 7. If the complainant desires further action after receiving the recommendation of the committee
35 and the decision of the principal, an appeal may be made to the Board.
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38 Legal Reference:

- 39 1. *Island Trees/Union Free School District v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982)
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