

# Hardin County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Employee-Developed Materials</b>	Descriptor Code: <b>4.405</b>	Issued Date: <b>11/04/02</b>
		Rescinds:	Issued:

1 Materials developed as part of regular employment are equally the properties of the school system and  
2 the employee.

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4 School-owned equipment, including computers, may be used for developing and writing programs that  
5 will be used as part of the instructional program or for administrative purposes. The school system shall  
6 maintain full use of all educational or administrative materials, software, manuals and related materi-  
7 als developed by school system employees during which time they are being compensated. No other  
8 compensation to the school system shall be required.

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10 The director of schools shall ensure that a contractual agreement shall be executed between the employee  
11 and the Board when requested by the Board and/or the employee.

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13 Educational materials created by the employee during the employee's leisure hours when the employee  
14 is not fulfilling contractual duties to the school system are the property of the employee.

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Cross Reference:

Web Pages 4.407