

Elizabethton Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Grading System	Descriptor Code: 4.600	Issued Date: 10/23/18
		Rescinds: 4.600	Issued: 05/15/18

1 The director of schools shall develop an administrative procedure to establish a system of grading and
2 assessment for evaluating and recording student progress and to measure student performance in
3 conjunction with board-adopted content standards for grades K-8.¹ The grading/assessment system shall
4 follow all applicable statutes and rules and regulations of the State Board of Education. The
5 grading/assessment system shall be uniform district-wide at comparable grade levels, except that the
6 director of schools shall have the authority to establish and operate ungraded and/or unstructured classes
7 in grades K-3 according to state rules and regulations.²

8 The director of schools shall submit a copy of the grading, reporting and assessment systems to the board
9 before the system is implemented.³ These guidelines shall be communicated annually to students and
10 parents/guardians.¹

11 Conduct shall be marked as follows:

- 12 AOutstanding
- 13 BAbove Average
- 14 CAverage
- 15 DBelow Average
- 16 FFail

17 Conduct grades are based on behavior and shall not be deducted from scholastic grades.

18 **GRADING SYSTEM¹**

19 Schools teaching grades nine through twelve shall use the uniform grading system established by the
20 State Board of Education. Using the uniform grading system, students' grades shall be reported for the
21 purposes of application for post-secondary financial assistance administered by the Tennessee Student
22 Assistance Corporation.

23 Subject-area grades shall be expressed by the following letters with their corresponding percentage range
24 for grades two through twelve:

- 25 • A (93-100)
- 26 • B (85-92)
- 27 • C (75-84)
- 28 • D (70-74)
- 29 • F (0-69)

30 For Kindergarten and first grade, the following grading scale will be used:

- 31 • 4 - Above - the student is working above grade level.

- 1 • 3 - Secure — the student is working on grade level and is secure working with skill.
- 2 • 2 - Developing — the student is working toward being on grade level, but skills are still
- 3 developing.
- 4 • 1 - Beginning — the student is working below grade level.

5
6 Attendance records will be used in determining the awarding of grades or the passing of a course or
7 promotion or retention.¹

8 Grades given at the end of each nine (9) weeks period will be determined from daily work, homework,
9 written assignments and tests. The teacher will weigh the value of grades given for various
10 assignments and tests within the applicable period in computing the grade. This procedure will enable
11 the teacher to allow for individual student differences in the grading process. Any assignments and
12 tests required of a student may be considered in the computation of his grade. Grades are not to be
13 changed once recorded on a report card unless authorized by the teacher or principal.

14 Advanced coursework grades will be weighted with additional percentage points to calculate the
15 semester average. Depending on the course taken, the following percentage points will be assigned:

- 16 • Honors Courses – three (3) percentage points;
- 17 • Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual Enrollment
- 18 Courses – four (4) percentage points; and
- 19 • Advanced Placement, Cambridge International, College Level Exam Program (CLEP), and
- 20 International Baccalaureate Courses – five (5) percentage points.

21 **LOTTERY SCHOLARSHIPS⁴**

22 Each school counselor shall provide incoming freshman with information on college core courses
23 required for lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT score,
24 etc.) that must be met in order to receive a scholarship.

25 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal
26 Student Aid (FAFSA). The FAFSA is available at the guidance office or online at www.fafsa.ed.gov.
27 Students shall be made aware of all applicable FAFSA deadlines and encouraged to submit applications
28 in a timely manner.

29 Elementary school counselors should explain the HOPE Scholarship and its requirements to their
30 students and impress upon them the benefits of making good grades.

31 **LOTTERY SCHOLARSHIP DAY**

32 Each school year, prior to scheduling courses for the following school year, schools teaching students in
33 grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁵

Legal References

1. TRR/MS 0520-01-03-.05(3), State Board of Education Policy 3.301
2. TCA 49-1-302(g)
3. TCA 49-2-203(b)(7)
4. TCA 49-4-904, 907
5. TCA 49-4-932(f)

Cross References

Credit Recovery 4.210
Reporting Student Progress 4.601
Honor Roll, Awards, & Class Ranking 4.602
Promotion and Retention 4.603