

Crockett County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Reporting Student Progress	Descriptor Code: 4.601	Issued Date: 09/30/96
		Rescinds:	Issued:

1 Student progress reports shall be provided at least once every four and one-half (4.5) weeks during the
2 school year. The reporting procedure shall be in writing and shall be uniform for all reporting peri-
3 ods during each school year.¹ Each report shall be signed by the parents and returned promptly to the
4 school.

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6 Student progress reports shall indicate the students' conduct, attendance and academic progress and other
7 information necessary to communicate effectively with the parents.

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9 In addition to the regular progress reports, principals and teachers are encouraged to confer with parents
10 on the educational progress of their children. Teachers shall consult with parents of students who are
11 working at an unsatisfactory level or whose performance shows a marked or sudden deterioration. Par-
12 ents shall be notified by the teacher as early in the school year as possible if the retention of a student
13 is being considered.

14 **PARENT CONFERENCES**

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17 At least two (2) times during the school year, conferences shall be scheduled in which parents and
18 teachers may discuss any pertinent problems or other matters of concern regarding the development
19 and education of each student. These scheduled conferences shall not use any portion of the 184 days
20 of classroom instruction.² The director of schools shall be responsible for scheduling and coordinating
21 systemwide conferences.

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23 Conferences shall be physically accessible to all students, parents and/or guardians.³

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Legal References:

1. TRR/MS 0520-1-3-.05(3)(a); TCA 49-6-901
2. TCA 49-6-7002
3. 28 CFR § 36.201-2

Cross References:

- School Calendar 1.800
- Section 504/ADA Grievance Procedures 1.802
- Grading System 4.600
- Staff Time Schedules 5.602
- Attendance 6.200