

# Obion County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Reporting Student Progress</b>	Descriptor Code: <b>4.601</b>	Issued Date: <b>08/01/16</b>
		Rescinds: <b>4.601</b>	Issued: <b>01/12/04</b>

1 Student progress reports shall be provided once every six weeks during the school year. The reporting  
2 procedure shall be in writing and shall be uniform for all reporting periods during each school year.<sup>1</sup>  
3 Each report shall be signed by the parents and returned promptly to the school.

4 Student progress reports shall indicate the students' conduct, attendance and academic progress and other  
5 information necessary to communicate effectively with the parents.

6 In addition to the regular progress reports, principals and teachers are encouraged to confer with parents  
7 on the educational progress of their children. Teachers shall consult with parents of students who are  
8 working at an unsatisfactory level or whose performance shows a marked or sudden deterioration.  
9 Parents shall be notified by the teacher as early in the school year as possible if the retention of a student  
10 is being considered.

## 11 **DRIVER'S LICENSE REVOCATION**

12 Any student between the ages of 15-18 who becomes academically deficient shall be reported to the  
13 Department of Safety for driver's license revocation.

14 A student shall be deemed academically deficient if he/she has not received passing grades in at least  
15 three (3) full unit subjects or their equivalency at the end of semester grading.

16 A copy of the notice sent to the Department of Safety by the attendance teacher or the director of schools  
17 or his/her designee shall also be mailed to the student's parent or guardian.<sup>2</sup>

## 18 **PARENT CONFERENCES**

19 At least two (2) times during the school year, conferences shall be scheduled in which parents and  
20 teachers may discuss any pertinent problems or other matters of concern regarding the development and  
21 education of each student. These scheduled conferences shall not use any portion of the 180 days of  
22 classroom instruction.<sup>3</sup> The director of schools shall be responsible for scheduling and coordinating  
23 systemwide conferences.

24 Conferences shall be physically accessible to all students, parents and/or guardians.<sup>4</sup>

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Legal References

1. TRR/MS 0520-01-03-.05(3)(a); TCA 49-6-901
2. TCA 49-6-3017; TCA 55-50-511(a)-(b); TCA 55-50-512(a)-(d); TCA 55-50-513
3. TCA 49-6-7002
4. 28 CFR § 36.201-2

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Cross References

School Calendar 1.800  
Section 504 & ADA Grievance Procedures 1.802  
Grading System 4.600  
Staff Time Schedules 5.602  
Attendance 6.200