

Hardeman County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date: 04/12/18
		Rescinds: 4.700	Issued: 08/17/17

1 *General*

2 The board shall provide for a system-wide testing program which shall be periodically reviewed and
3 evaluated. The purposes of the program shall be to:

- 4 1. Assist in promoting accountability;
- 5
- 6 2. Determine the progress of students;
- 7
- 8 3. Assess the effectiveness of the instructional program and student learning;
- 9
- 10 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 11
- 12 5. Analyze the improvements needed in each instructional area;
- 13
- 14 6. Assist in the screening of students with learning difficulties;^{1,2}
- 15
- 16 7. Assist in placing students in remedial programs;
- 17
- 18 8. Provide information for college entrance and placement; and
- 19
- 20 9. Assist in educational research by providing data.

21 The director of schools shall be responsible for planning and implementing the program, which includes:

- 22 1. Determining specific purposes for each test;
- 23
- 24 2. Selecting the appropriate test to be given;
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- 26 3. Establishing procedures for administering the tests;
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- 28 4. Making provisions for interpreting and disseminating the results;
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- 30 5. Maintaining testing information in a consistent and confidential manner; and
- 31
- 32 6. Ensuring that results are obtained as quickly as possible, especially when placement in a special
33 learning program might be necessary.

1 State-mandated student testing programs shall be undertaken in accordance with procedures published
2 by the State Department of Education.³

3 **WEIGHTING TCAP SCORES**

4 TNReady⁴ and EOC⁵ scores will be included in students' final grades as follows:

5 a) 2017-2018 school year - 15% of the semester 2 average.

6 b) 2018-2019 school year - 15% of semester 2 average.

7 Cube Root Method – The cube root method will be used to determine the grade for EOC & TNReady
8 tests.

9 The director of schools may exclude these scores from students' final grades if results are not received
10 by the district at least five (5) instructional days before the end of the course.^{4,5}

11 **TESTING INFORMATION AND PARENTAL CONSENT**

12 Any test directly concerned with measuring student ability or achievement through individual or group
13 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee
14 of the system without first obtaining written consent of the parent(s) or guardian(s).²

15 Results of all group tests shall be recorded on students' permanent records and shall be made available
16 to appropriate personnel in accordance with established procedures.⁶

17 No later than July 31st of each year, the board shall publish on its website information related to state
18 and board mandated tests that will be administered during the school year. The information shall
19 include:⁷

20 1. The name of the test;

21

22 2. The purpose and use of the test;

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24 3. The grade or class in which the test will be administered;

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26 4. The tentative date or dates that the test will be administered;

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28 5. The time and manner in which parents and students will be notified of the results of the test;

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30 6. How parents can access the questions and answers on their student's state-required tests; and

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32 7. If a board mandated test, how the test complements and enhances student instruction and
33 learning and how it serves a purpose distinct from state-required tests.

- 1 Testing information shall also be placed in student handbooks or other school publications that are
- 2 provided to parents on an annual basis.

Legal References

1. TCA 49-10-108
2. 20 USCA § 1232(g)
3. TRR/MS 0520-01-03-.03(8); TRR/MS 0520-01-03-.06(1)(c)
4. TCA 49-1-617
5. TRR/MS 0520-01-03-.06(1)(c)(2)
6. TCA 10-7-504
7. TCA 49-6-6007; State Board of Education Policy 2.103

Cross References

Student Surveys, Analyses, and Evaluations 6.4001
Student Records 6.600