

Lakeland Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date: 05/01/17
		Rescinds: 4.700	Issued: 01/09/17

1 *General*

2 The board shall provide for a system-wide testing program which shall be periodically reviewed and
3 evaluated. The purposes of the program shall be to:

- 4 1. Assist in promoting accountability;
- 5 2. Determine the progress of students;
- 6 3. Assess the effectiveness of the instructional program and student learning;
- 7 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 8 5. Analyze the improvements needed in a given instructional area;
- 9 6. Assist in the screening of students with learning difficulties;^{1,2}
- 10 7. Assist in placing students in remedial programs;
- 11 8. Provide information for college entrance and placement; and
- 12 9. Assist in educational research by providing data.

13 The Superintendent shall be responsible for planning and implementing the program, which includes:

- 14 1. Determining specific purposes for each test;
- 15 2. Selecting the appropriate test to be given;
- 16 3. Establishing procedures for administering the tests;
- 17 4. Making provision for interpreting and disseminating the results;
- 18 5. Maintaining testing information in a consistent and confidential manner; and
- 19 6. Ensuring that results are obtained as quickly as possible, especially when placement in a
20 special learning program might be necessary.

21 State-mandated student testing programs shall be undertaken in accordance with procedures published
22 by the State Department of Education.³

1 **WEIGHTING OF TCAP AND EOC SCORES**

2 Student scores on the Tennessee Comprehensive Assessment Program's assessments for grades three
3 through eight (3-8) shall comprise the minimum percentage of the students' final grades as permitted by
4 law.⁴

5 All state standardized raw assessments data shall be calculated by using the target grade methodology
6 as prescribed by the State Department of Education.

7 The Superintendent may exclude Tennessee Comprehensive Assessment Program scores from students'
8 final grades if scores are not received by the district at least five (5) instructional days before the end of
9 the school year.⁵

10 **TESTING INFORMATION AND PARENTAL CONSENT**

11 Any test directly concerned with measuring student ability or achievement through individual or group
12 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee
13 of the system without first obtaining written consent of the parents or guardians.²

14 Results of all group tests shall be recorded on the students' permanent records and shall be made
15 available to appropriate personnel in accordance with established procedures.⁷

16 No later than July 31 of each year, the Board shall publish on its website information related to state
17 and board mandated tests that will be administered during the school year. The information shall
18 include:⁸

- 19 1. The name of the test;
- 20 2. The purpose and use of the test;
- 21 3. The grade or class in which the test will be administered;
- 22 4. The tentative date or dates that the test will be administered;
- 23 5. The time and manner in which parents and students will be notified of the results of the test;
- 24 and
- 25 6. How parents can access the questions and answers on their student's state-required tests.⁸

26 Beginning with the 2015-2016 school year and for school years thereafter, the testing information shall
27 also be placed in student handbooks or other school publications that are provided to parents on an
28 annual basis.

Legal References

1. TCA 49-10-108
2. 20 USCS 1232(g)
3. TRR/MS 0520-01-03-.03(9)
4. TCA 49-1-617
5. Public Acts of 2015, Chapter No. 256
6. TRR/MS 0520-01-03-.06(1)(c)(2)
7. TCA 10-7-504
8. TCA 49-6-6007; Public Acts of 2016, Chp. No. 844

Cross References

Student Records 6.600