

Franklin Special Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: <h3 style="text-align: center;">Short Term Leaves of Absence</h3>	Descriptor Code: 5.300	Issued Date: 09/14/98
		Rescinds: GBRH	Issued: 08/09/93

1 Short term leaves of absence shall consist of the following: Emergency, legal, sick, personal and pro-
 2 fessional leave.¹

3 In the absence of available sick leave, short-term leave without pay may be granted. The same
 4 procedures shall be followed in administering this leave as for other leaves of absence with the exception
 5 that the director of schools may waive the thirty (30) day request notice and grant the leave or deny the
 6 request provided the employee may ask for a hearing before the Board of Education.

7 The Board may require a written statement for a physician verifying the employee's ability to resume
 8 regular duties.

Legal References

1. TRR/MS 0520-1-2-.04(8)

Cross References

Emergency & Legal Leave 5.301
 Sick Leave 5.302
 Personal & Professional Leave 5.303
 Vacations and Holidays 5.310