

Van Buren County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Hepatitis B (HBV)	Descriptor Code: 5.402	Issued Date: 06/17/99
		Rescinds:	Issued:

1 All schools shall provide a sanitary environment and shall establish routines for handling body fluids
2 that are recommended by appropriate health professionals.¹

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4 All school district personnel shall be advised of routine procedures to follow in handling body fluids.
5 These procedures shall provide simple and effective precautions against transmission of diseases to
6 persons potentially exposed to the blood or body fluids of another. These procedures shall be stan-
7 dard health and safety practices. No distinction shall be made between body fluids from individuals
8 with a known disease and individuals without symptoms or with an undiagnosed disease.

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10 The administration shall develop, in consultation with medical personnel, a regulation to be distrib-
11 uted to all staff. Training and appropriate supplies shall be available to all personnel including those
12 involved in transportation and custodial services.

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14 In addition to insuring that these health and safety practices are carried out on a districtwide basis,
15 special emphasis shall be placed in those areas of school district operation that potentially present
16 a greater need for these precautions.

17 CONFIDENTIALITY AND NON-DISCRIMINATION

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20 In all instances, district personnel shall respect the individual's right to privacy and treat any medi-
21 cal diagnosis as confidential information. The director of schools shall initiate procedures to insure
22 that all medical information will be held in strict confidence. Any school staff member who violates
23 confidentiality shall be subject to appropriate disciplinary measures.

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25 Under no circumstances shall information identifying an employee with HBV be released to the public.

26 SAFETY

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29 Employees who are at high risk of occupational exposure shall be identified and provided with per-
30 sonal protective equipment, including HBV vaccinations. Employees considered to be at high risk shall
31 include custodians, school nurses, special education teachers and instructional assistants, playground
32 supervisors, coaches and physical education teachers.

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34 When any employee is known to have been exposed to HBV on the job site, the employee will be
35 notified immediately by a supervisor, and the Board shall provide vaccinations.

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37 The principal will ensure that an accident report is filed for all accidents. The report will include the
38 employee's name, date of the accident, an explanation of the accident and the care used in treating
39 the individual. These reports will be kept on file in the principal's office for a minimum of one (1) year.

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EDUCATION AND UNIVERSAL PRECAUTIONS

HBV education, including universal precautions on handling blood and other body fluids, will be provided to all school personnel and volunteers and may include members of the Board.

Legal References:

1. 29 CFR Part 1910.1030