

## Decatur County Board of Education

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term:  <b>Conflict of Interest</b>	Descriptor Code: <b>5.601</b>	Issued Date: <b>07/13/17</b>
		Rescinds: <b>5.601</b>	Issued: <b>11/13/97</b>

### 1    **ADMINISTRATIVE PERSONNEL**

2    Administrative and supervisory personnel shall have no financial interest, directly or indirectly, in sup-  
3    plying books, maps, school furniture, or apparatus for the schools or to act as agent for any author,  
4    publisher, bookseller, or dealer in school furniture or apparatus, however a spouse or family member of  
5    a principal, teacher or other school administrative employee may participate in business transactions  
6    with the school system where a sealed competitive bid system is used, provided that the employee does  
7    not have discretion in the selection of bids or specifications.<sup>1</sup>

8    It shall be a misdemeanor for the director of schools to take any other contract under the board, to per-  
9    form any other service for additional compensation, to act as principal or teacher in any school, or to  
10   become the owner of a school warrant other than that allowed for his/her service as director of schools  
11   or as secretary to the board.<sup>2</sup>

### 12   **PROFESSIONAL AND SUPPORT PERSONNEL**

13   Employees of the board will not engage in, or have financial interest in, any activity that raises a  
14   reasonable question of conflict of interest with their duties and responsibilities as members of the school  
15   staff. This includes, but is not limited to, the following:

- 16        1. School employees may not purchase for sale to students any goods or equipment or render any  
17        service to the school system on a commission basis;<sup>1</sup>
- 18        2. Employees who have patented or copyrighted any device, publication, or other item will not  
19        receive royalties for use of such item in the school system;
- 20        3. Employees will not engage in any type of work where the source of information concerning a  
21        customer, client, or employer originates from information obtained through the school system;
- 22        4. The board shall make no purchase of supplies, materials, or equipment from a school system  
23        employee; and
- 24        5. Employees shall not solicit for the purpose of selling instructional supplies, equipment and  
25        reference books in a territory that includes the parents of the children of the school in which the  
26        employee is assigned.

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Legal References

1. TCA 49-6-2003
2. TCA 49-2-301(c)

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Cross References

Purchasing 2.805  
Bids and Quotations 2.806  
Purchase Orders and Contracts 2.808  
Employee-Developed Materials 4.405