

Hardeman County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Conflict of Interest	Descriptor Code: 5.601	Issued Date: 01/21/00
		Rescinds: CB	Issued: 12/16/97

1 **ADMINISTRATIVE PERSONNEL**

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3 Administrative and supervisory personnel shall have no financial interest, directly or indirectly, in sup-
4 plying books, maps, school furniture, or apparatus for the schools or to act as agent for any author,
5 publisher, bookseller, or dealer in school furniture or apparatus, however a spouse or family member
6 of a principal, teacher or other school administrative employee may participate in business transactions
7 with the school system where a sealed competitive bid system is used, provided that the employee does
8 not have discretion in the selection of bids or specifications.¹

9
10 It shall be a misdemeanor for the director of schools to take any other contract under the Board, to per-
11 form any other service for additional compensation, to act as principal or teacher in any school, or to
12 become the owner of a school warrant other than that allowed for his/her service as director of schools
13 or as secretary to the Board.²

14
15 **PROFESSIONAL AND SUPPORT PERSONNEL**

16
17 Employees of the Board will not engage in, or have financial interest in, any activity that raises a rea-
18 sonable question of conflict of interest with their duties and responsibilities as members of the school
19 staff. This includes but is not limited to the following:

- 20
- 21 1. School employees may not purchase for sale to students any goods or equipment or render any
22 service to the school system on a commission basis;¹
 - 23
 - 24 2. Employees who have patented or copyrighted any device, publication, or other item will not
25 receive royalties for use of such item in the school system;
 - 26
 - 27 3. Employees will not engage in any type of work where the source of information concerning a
28 customer, client, or employer originates from information obtained through the school system;
 - 29
 - 30 4. The Board shall make no purchase of supplies, materials, or equipment from a school system
31 employee; and
 - 32
 - 33 5. Employees shall not solicit for the purpose of selling instructional supplies, equipment and
34 reference books in a territory that includes the parents of the children of the school in which the
35 employee is assigned.

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37 Legal References:

- 38 1. TCA 49-6-2003
39 2. TCA 49-2-301(c)

Cross References:

- Purchasing 2.805
Bids and Quotations 2.806
Purchase Orders and Contracts 2.808
Employee-Developed Materials 4.405