

# Van Buren County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term:  <b>Staff Meetings</b>	Descriptor Code: 5.603	Issued Date: 06/17/99
		Rescinds:	Issued:

1 Staff meetings shall be held in each school for the purpose of promoting school improvement and  
2 professional growth and may be conducted by the principal, teachers or committees.

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4 All staff members are expected to attend all meetings called by the administration and all in-service  
5 programs designed to improve the total school, unless excused by the person calling the meeting.

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7 Teachers' meetings may include but not be limited to:

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9 1. Meetings of the entire staff of school;  
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11 2. Meetings of teachers in the same subject area or on the same grade level;  
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13 3. System-wide in-service meetings; and  
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15 4. Committee meetings dealing with specific problems.

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17 Coaches have the same responsibility to attend faculty meetings, in-service meetings, assemblies  
18 and other school activities as do other teachers. However, during the season of the sport to which  
19 the coach is assigned, he/she may be excused by the principal for games or matches (not practice)  
20 from meetings held after the close of the school day. It shall be the responsibility of the principal to  
21 inform coaches of the content of the meetings missed.

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Cross References:

In-Service & Staff Development Opportunities 5.113