

# Hardin County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term: <b>Staff Gifts and Solicitations</b>	Descriptor Code: <b>5.605</b>	Issued Date: <b>03/02/09</b>
		Rescinds: <b>5.605</b>	Issued: <b>11/04/02</b>

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## GIFTS

Employees of the Board shall not accept gifts from students unless the gifts are of token value only.

Individual employees of the Board will refrain from giving gifts to staff members who exercise administrative or supervisory jurisdiction over them, either directly or indirectly. The collection of money for group gifts is discouraged except in special circumstances such as bereavement, serious illness, or for mementos at retirement.

Employees are prohibited from accepting things of material value from individuals, companies or organizations doing business with the school system. Exceptions to this policy are the acceptance of minor items which are generally distributed to all by the companies through public relations programs.

Personal gifts (including flowers, candy, balloons, birthday presents, etc.) may be sent to employees at their work site upon the discretion of the principal or supervisor.

## SOLICITATIONS

No organization may solicit funds from employees within the schools. Flyers or other materials related to fund drives shall not be distributed through the schools without the written approval of the director of schools

Employees will not be made responsible for the collection of any money or the distribution of any fund drive literature within the schools unless such activity has the director of schools' written approval.

Cross References:  
  
Advertising & Distribution of Materials in Schools 1.806  
Vendor Relations 2.809  
Staff Conflicts of Interest 5.601  
Student Solicitations/Fund-Raising 6.701  
Student Gifts 6.710