

# Obion County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term: <b>School Admissions</b>	Descriptor Code: <b>6.203</b>	Issued Date: <b>01/09/17</b>
		Rescinds: <b>6.203</b>	Issued: <b>06/04/07</b>

1 Any student entering school for the first time must present:

- 2 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;<sup>1</sup>
- 3 2. Evidence of a current medical examination.<sup>2</sup> There shall be a complete medical examination of
- 4 every student entering school for the first time; and
- 5 3. Evidence of state-required immunization.<sup>3</sup>

6 The name used on the records of a student entering school must be the same as that shown on the birth  
7 certificate unless evidence is presented that such name has been legally changed through a court as  
8 prescribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used  
9 on the records of such student will be the same as that shown on documents which are acceptable to  
10 the school principal as proof of date of birth.

11 A child whose care, custody and support have been assigned to a resident of the district by a power of  
12 attorney or order of the court shall be enrolled in school provided appropriate documentation has been  
13 filed with the district office.<sup>4</sup>

14 A student may transfer into the school system at any time during the year if his/her parent(s) or legal  
15 guardian moves his/her residence into the school system. If the transferring student has special needs,  
16 the school system will follow procedures as set forth in 34 CFR 300.323(e), (f), and (g) for obtaining  
17 student records, including IEPs and current evaluation information, for students with disabilities.

18 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-3051(b),  
19 the parents/guardians and a school administrator of any school having previously received similar  
20 notice from the juvenile court or another source, shall provide to the school principal/designee, the  
21 abstract provided under TCA 37-1-153 or TCA 37-1-154 or other similar written information when  
22 any such student:

- 23 1. Initially enrolls in an LEA;
- 24 2. Resumes school attendance after suspension, expulsion or adjudication of delinquency; or
- 25 3. Changes schools within this state.

26 This information shall be shared only with school employees who have responsibility for classroom  
27 instruction of the student and the school counselor, social worker or psychologist who is developing a  
28 plan for the child while in the school, and the school resource officer. Such information is otherwise  
29 confidential and shall not be released to others, and the written notification shall not become a part of  
30 the student's record.<sup>5</sup>

---

Legal References

1. TCA 49-6-3008(b)
2. TRR/MS 0520-01-03-.08(2)(a);
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c)(6)
5. TCA 49-6-3051