

Kingsport City Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: School Admissions	Descriptor Code: 6.203	Issued Date: 03/07/17
		Rescinds:	Issued:

1 Any student entering school for the first time must present:

- 2 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;¹
- 3 2. Evidence of a current medical examination.² There shall be a complete medical examination of
- 4 every student entering school for the first time; and
- 5 3. Evidence of state-required immunization.³

6 The name used on the records of a student entering school must be the same as that shown on the birth
7 certificate unless evidence is presented that such name has been legally changed through a court as
8 prescribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used
9 on the records of such student will be the same as that shown on documents which are acceptable to
10 the school principal as proof of date of birth.

11 A child whose care, custody and support have been assigned to a resident of the district by a power of
12 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
13 filed with the district office.⁴

14 A student may transfer into the school system at any time during the year if his/her parent(s) or legal
15 guardian moves his/her residence into the school system.

16 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-3051(b),
17 the parents/guardians and a school administrator of any school having previously received similar
18 notice from the juvenile court or another source, shall provide to the school principal/designee, the
19 abstract provided under TCA 37-1-153 or TCA 37-1-154 or other similar written information when
20 any such student:

- 21 1. Initially enrolls in an LEA;
- 22 2. Resumes school attendance after suspension, expulsion or adjudication of delinquency; or
- 23 3. Changes schools within this state.

24 This information shall be shared only with school employees who have responsibility for classroom
25 instruction of the student and the school counselor, social worker or psychologist who is developing a
26 plan for the child while in the school, and the school resource officer. Such information is otherwise
27 confidential and shall not be released to others, and the written notification shall not become a part of
28 the student's record.⁵

Legal References

1. TCA 49-6-3008(b)
2. TRR/MS 0520-01-03-.08(2)(a)
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c)(6)
5. TCA 49-6-3051

Cross References

- Homeless Students 6.503
- Students in Foster Care 6.505