

Hardin County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: School Admissions	Descriptor Code: 6.203	Issued Date: 04/11/16
		Rescinds: 6.203	Issued: 10/02/07

1 Any student entering school for the first time must present:

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- 3 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;¹
- 4
- 5 2. Evidence of a current medical examination.² There shall be a complete medical examination of
- 6 every student entering school for the first time. This applies to pre-kindergarten, kindergarten,
- 7 first grade and other students for whom there is no health record;
- 8
- 9 3. Evidence of state-required immunization;³ and
- 10
- 11 4. Proof of legal residency in Hardin County, Tennessee or an approved application for transfer
- 12 from another Tennessee school district.
- 13
- 14

15 The name used on the records of a student entering school must be the same as that shown on the birth
16 certificate unless evidence is presented that such name has been legally changed through a court as pre-
17 scribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used on
18 the records of such student will be the same as that shown on documents which are acceptable to the
19 school principal as proof of date of birth.

20
21 A child whose care, custody and support has been assigned to a resident of the district by a power of
22 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
23 filed with the district office.⁴

24
25 A student may transfer into the school system at any time during the year if his/her parent(s) or legal
26 guardian moves his/her residence into the school system.

27
28 Parents, guardians, or legal custodians of students who enter school who have been judged delinquent
29 for an offense involving murder, rape, robbery, kidnapping, aggravated assault or reckless endangerment
30 shall notify the principal by providing the abstract of record required by law or other similar written
31 information. This information shall be shared only with school employees who have responsibility for
32 classroom instruction of the student. Such information is otherwise confidential and shall not be released
33 to others except as required by law. The written notification shall not become a part of the student's
34 record.⁵

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37 Legal References:

- 38 1. TCA 49-6-3008(b)
- 39 2. TRR/MS 0520-1-3-.08(2)(a)
- 40 3. TCA 49-6-5001(c)
- 41 4. TCA 49-6-3001(c)(6); TCA 37-1-131(a)(2)
5. TCA 49-6-3051