

Elizabethton City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Attendance of Non-Resident Students	Descriptor Code: 6.204	Issued Date: 01/15/19
		Rescinds: 6.204	Issued: 03/21/17

1 Students in grades K-12 residing outside the corporate limits of the City of Elizabethton may attend
2 schools within the school system under the following conditions:

- 3 1. No such student will be placed in a class if it results in an oversized class as defined by the
4 State of Tennessee, Department of Education, and/or Elizabethton City School System.
5 Placement is made annually and contingent upon enrollment and space available. Parents will
6 be notified no later than the second Monday in May each school year if their child is not
7 eligible for re-enrollment.
8
- 9 2. Any tuition due must be paid according to a tuition fee schedule established annually by the
10 Board. Prior to any such student's attendance in a city school, tuition will be paid in one full
11 payment, in two one-half payments (before each semester), or 8 monthly payments (four
12 months in first semester: August, September, October, November and four months in second
13 semester: January, February, March, April) using PayPal. If payment is not received by the first
14 day of each month (or by the first day of school), students will not be allowed to return for the
15 remainder of the school year.
16
- 17 3. Application for admission should be made prior to the first day of school as outlined in
18 administrative procedures. Any application received after the first ten (10) days of school must
19 be approved by the director of schools, who shall have the discretion to decide whether to
20 admit any non-resident student on a case-by-case basis.¹ Any tuition student (including students
21 residing in tuition-free zones) making application for admission must be in academic "good-
22 standing" and "on-track" for graduation in accordance with guidelines established by the
23 director of schools. First consideration will be given to students already enrolled in
24 Elizabethton City Schools.
25
- 26 4. If a parent of a student teaches at a school located outside the school system of their residence,
27 the student may attend such school and must adhere to that school system's tuition
28 requirements.²
29
- 30 5. Any parent, guardian or parent awarded primary physical custody of a prospective student
31 where such parent or guardian resides outside the corporate limits of the City of Elizabethton
32 shall be obligated to pay tuition in order for the student to attend a city school (grades K-8).
33 Attendance shall be set upon the terms and conditions as herein set forth.
34
- 35 6. Parents, guardians, or custodial parents hereinabove referred who reside in the 7th, 8th, 13th, or
36 15th Civil District of Carter County, Tennessee, shall be granted tuition-free status for those
37 children eligible to be enrolled in grades 9-12. Non-resident tuition-free students are still

1 subject to the other provisions of Policy 6.204.
2

- 3 7. Elizabethton City Schools is not required to transport students who live outside the city limits
4 of Elizabethton.
5
- 6 8. Parents, guardians or custodial parents hereinabove referred who reside outside of Carter
7 County shall be obligated to pay tuition according to the established fee schedule in order for
8 the student to attend a city school at any grade level (K-12).
9
- 10 9. When the director of schools determines that tuition has not been paid, students will be
11 excluded from school until payment is made. When payment is not made on all or any part of
12 the required tuition for a previous year, the student(s) shall be ineligible to enroll the following
13 year.
14
- 15 10. When the director of schools determines that a parent, guardian and/or student has
16 misrepresented the place of the student's residence or any other factor determining tuition
17 status, the student will be immediately disenrolled from Elizabethton City Schools and said
18 student shall not be eligible to attend any Elizabethton City School for the remainder of that
19 school year, unless city residence is established and verified. Any unpaid tuition remains due
20 and payable to Elizabethton City Schools. If necessary, the school system will take all legally
21 permissible steps to recover unpaid tuition.
22
- 23 11. Students who become residents of the school system will be refunded any unused portion of the
24 tuition on a pro-rata basis.
25
- 26 12. Students transferring into the school system within two weeks of the initial day of school or
27 during the school year must have the approval of the sending and receiving school system.³ It is
28 preferred such transfers occur at the beginning of grading periods and/or semesters.
29
- 30 13. Non-resident students (students paying tuition or students residing in tuition-free zones) may be
31 asked to terminate their enrollment with Elizabethton City Schools by notice to the parent or
32 eligible student provided no later than the second Monday of May in each school year. Such
33 termination of enrollment shall be effective for the following year. Non-resident students may
34 be terminated for discipline or attendance problems, for falling below academic "good-
35 standing," failing to stay "on-track" for graduation (as defined in administrative procedures), or
36 for other good reasons as determined by the director of schools. Each case requires that the
37 principal notify the director of schools in writing of the problem, and in turn the director of
38 schools shall notify parents of the time that the termination is to become effective the following
39 year.
40
- 41 14. Tuition will be paid at the assigned school and will be transferred into the central office account
42 no later than October 1 and March 1 of the school year.
43
- 44 15. Any permanent ECS employee (excluding those in substitute/temporary positions) living
45 outside the corporate city limits of Elizabethton shall be entitled to enroll his/her child(ren) in

- 1 the Elizabethton City School System tuition-free.
2
3 16. Priority Order: In-zone students; ECS employees (tuition waiver students); employee out-of-
4 zone students; returning out-of-zone students; siblings of returning out-of-zone students; new
5 out-of-zone students; returning tuition students; siblings of returning tuition students; new
6 tuition students.

Legal References

1. TCA 49-6-3104;
TRR/MS 0520-01-03-.03(11)(f)—(i)
2. TCA 49-6-3113; TCA 49-6-3103
3. TCA 49-6-3105