

# Kingsport City Schools

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Open Enrollment</b>	Descriptor Code: <b>6.206</b>	Issued Date: <b>08/01/13</b>
		Rescinds:	Issued:

1 During the month of June each year, a parent/guardian may request that his/her child attend a school  
2 within the system other than the one to which the child is zoned.\*\* The director of schools or his/her  
3 designee shall review such requests and, if adequate space is available, grant such transfers unless a  
4 transfer would be adverse to the best interests of the child or the school system. If granted, the student  
5 must provide his/her own transportation to and from the school.<sup>1</sup>  
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7 Except within the first ten (10) days of a school year where a parent/guardian may appeal the assignment  
8 of a student to the Board,<sup>2</sup> after a student has enrolled in one (1) school, he/she shall not be permitted  
9 to transfer to another unless there is a change in residence of the student's parents or guardian outside  
10 the area in which the student enrolled. Any exception to this policy must be brought before the Super-  
11 intendent of Schools for evaluation and decision.  
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13 Students whose families transfer their residence to another school area after the first month of school  
14 may complete the school year at their former school. Students who present evidence that they will move  
15 during the school year and who desire to enroll in a new school in the new area may do so with prior  
16 written request for a change of school area. The Superintendent of Schools or the Superintendent's des-  
17 ignee may grant other exceptions to this policy for good and sufficient reasons.  
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19 Principals shall allow credit for work transferred from other schools only when substantiated by official  
20 transcripts or successful completion of comprehensive written examinations approved, administered and  
21 graded by the principal or his/her designated representative.<sup>3</sup>  
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34 Legal Reference:

- 35 1. TCA 49-2-128
- 36 2. TCA 49-6-3201
- 37 3. TRR/MS 0520-1-3-.03 (11)(a-i)

38 \*\* Not effective in event of federally-mandated desegregation order.  
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Cross Reference:  
Student Assignments 6.205