

Obion County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Withdrawals	Descriptor Code: 6.207	Issued Date: 03/01/04
		Rescinds:	Issued:

1 Students shall notify their teacher(s) and/or principal when it is known that they will be withdrawing from
2 school.

3
4 If a student drops a class or withdraws from school during a grading period, each teacher will record on
5 the withdrawal form, grade sheet, and permanent record the grade attained as of the date of withdrawal.

6
7 The principal will ensure that all information is completed on a student's records before a transcript is sent
8 to another school.

9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

Cross Reference:
Student Records 6.600