

Van Buren County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Release During School Hours	Descriptor Code: 6.208	Issued Date: 06/17/99
		Rescinds:	Issued:

1 The following procedure will be observed with regard to dismissal of students:

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- 3 1. No student will leave school prior to regular dismissal hours, except with the approval of the
- 4 principal and parent. Elementary students will be permitted to leave school prior to regular
- 5 dismissal time only in the company of a parent, legal guardian, school employee, police officer,
- 6 court officer, or a person designated in writing by the parent(s).
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- 8 2. No student will be sent from the school during school hours to perform an errand or act as
- 9 a messenger, except with the approval of the principal and the consent of the pupil's parent
- 10 or guardian.
- 11
- 12 3. When dental and medical appointments cannot be scheduled outside school hours, parent(s)
- 13 must send a written request for dismissal or call for the student in person.
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- 15 4. Children will be released only upon the request of the parent whom the court holds directly
- 16 responsible for the child, or who is the parent or guardian registered on the school record.
- 17
- 18 5. No principal or teacher shall permit a change in the physical custody of a child at school un-
- 19 less:
- 20
- 21 (a) The person seeking custody of the child presents the school official with a certified copy
- 22 of a valid court order from a Tennessee court designating the person who has custody
- 23 of the child; and
- 24 (b) The person seeking custody gives the school official reasonable advance notice of his/
- 25 her intent to take custody of the child at school.²
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- 27 6. High school students may be released for jobs and approved training at centers outside their
- 28 home schools under regulations approved by the Board.¹
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- 30 7. Students may be dismissed for piano lessons and similar instructions during study hall only
- 31 at the written request of parents when such instruction cannot be scheduled outside school
- 32 hours or at the school during the day. Dismissal should be for a period not to exceed thirty
- 33 (30) minutes for instruction and a reasonable amount of time for travel (not exceeding fifteen
- 34 (15) minutes).
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40 Legal References:

41 1. TRR/MS 0520-1-7-.03

2. TCA 36-6-105