

Obion County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Release During School Hours	Descriptor Code: 6.208	Issued Date: 03/05/07
		Rescinds: 6.208	Issued: 06/06/05

1 The following procedure will be observed with regard to dismissal of students:
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- 3 1. No student will leave school prior to regular dismissal hours, except with the approval of the
4 principal and parent. Elementary students will be permitted to leave school prior to regular
5 dismissal time only in the company of a parent, legal guardian, school employee, police officer,
6 court officer, or a person designated in writing by the parent(s). High school students are prohib-
7 ited from checking out of school prior to regular dismissal hours via telephone if it results in an
8 unexcused absence. The parent will be required to pick up the high school student or prearrange
9 the early dismissal by sending a written request. In extreme emergencies the principal will have
10 the discretion to waive these requirements.
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- 12 2. No student will be sent from the school during school hours to perform an errand or act as a
13 messenger.
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- 15 3. When dental and medical appointments cannot be scheduled outside school hours, parent(s) must
16 send a written request for dismissal or call for the student in person.
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- 18 4. Children will be released only upon the request of the parent whom the court holds directly
19 responsible for the child, or who is the parent or guardian registered on the school record.
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- 21 5. No principal or teacher shall permit a change in the physical custody of a child at school un-
22 less:
23
 - 24 (a) The person seeking custody of the child presents the school official with a certified copy
25 of a valid court order from a Tennessee court designating the person who has custody of
26 the child; and
 - 27 (b) The person seeking custody gives the school official reasonable advance notice of his/her
28 intent to take custody of the child at school.²
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- 30 6. Only students involved in cooperative education will be permitted to leave school early for
31 work.¹
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- 33 7. No student will be allowed to leave campus during lunch time except by special consent of the
34 principal.
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39 Legal References:

- 40 1. TRR/MS 0520-1-7-.03
- 41 2. TCA 36-6-105