

# Hardin County Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Bus Conduct</b>	Descriptor Code: <b>6.308</b>	Issued Date: <b>10/02/07</b>
		Rescinds: <b>6.308</b>	Issued: <b>11/04/02</b>

1 In order to maintain conditions and atmosphere suitable for learning, no person shall enter onto a school  
2 bus except students assigned to that bus or parents of students or other persons with lawful and valid  
3 business on the bus.<sup>1</sup>

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5 The school bus is an extension of school activity; therefore, students shall conduct themselves on the  
6 bus in a manner consistent with the established standards for safety and classroom behavior.

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8 Students are under the supervision and control of the bus driver while on his/her bus, and all reason-  
9 able directions given by him/her shall be followed. A driver may remove a student in the event that the  
10 driver finds it necessary for the safety of the other student passengers or the driver, provided that the  
11 driver secures the safety of the ejected student for the uncompleted trip. A driver shall report to school  
12 authorities as soon as possible, but no later than the end of the route, any student refusing to obey the  
13 driver or exiting the bus without the driver's permission at a point other than the student's destination  
14 for that trip.<sup>2</sup>

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16 The principal of the student transported shall be informed by the bus driver of any serious discipline  
17 problem and may be called upon to assist if necessary.

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19 Refusal to obey the instructions of the driver or serious misbehavior which adversely affects the safe  
20 operation of the bus will result in the student being referred to the principal for disciplinary action. the  
21 following guidelines shall apply:

- 22 First Offense — Verbal Reprimand
- 23 Second Offense — Three (3) days suspension from the bus
- 24 Third Offense — Five (5) days suspension from the bus
- 25 Fourth Offense — Ten (10) days suspension from the bus
- 26 Fifth Offense — Suspension from the bus for a year.

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29 Suspensions over ten (10) day may be appealed to the Disciplinary Hearing Authority.

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31 Any student who gets off the bus at any point between the pick-up point and school must present the  
32 bus driver with a note of authorization from the parent or the principal of the school that the student  
33 attends.

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35 Any student wishing to ride a bus other than his/her designated bus must have written parental permis-  
36 sion and the approval of the principal or his/her designee.

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38 Students who transfer from bus to bus while enroute to and from school shall be expected to abide by  
39 the discipline policies adopted by the Board and rules adopted by the staff of the terminal school.

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**USE OF VIDEO CAMERAS**

Video cameras may be used to monitor student behavior on school vehicles transporting students to and from school or extracurricular activities.

Students in violation of bus conduct rules shall be subject to disciplinary action in accordance with established Board policy and regulations governing student conduct and discipline.

The district shall comply with all applicable state and federal laws related to video recordings when such recordings are considered for retention as part of the student’s behavioral record as determined by the district and in accordance with the law.

Video surveillance shall be used only to promote the order, safety and security of students, staff and property.

The director of schools is directed to develop procedures governing the use of video cameras in accordance with the provisions of the law and established Board policies.

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Legal Reference:

- 1. TCA 49-6-2008
- 2. P.C. 261 (2007)

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Cross References:

- Student Transportation Management 3.400
- Scheduling and Routing 3.401
- Discipline Procedures 6.313
- Suspension 6.316
- Student Records 6.600-604