

# Hardin County Board of Education

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|--|--|----------------------------------|---------------------------------|
| Monitoring:<br><b>Review: Annually,<br/>in April</b> | Descriptor Term:<br><b>Care of School Property</b> | Descriptor Code:<br><b>6.311</b> | Issued Date:<br><b>11/04/02</b> |
|  |  | Rescinds:                        | Issued:                         |

1 Students shall help maintain the school environment, preserve school property and exercise care while  
2 using school facilities.

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4 All district employees shall report all damage or loss of school property to the principal or designee  
5 immediately after such damage or loss is discovered. The principal or designee shall make a full and  
6 complete investigation of any instance of damage or loss of school property. The investigation shall be  
7 carried out in cooperation with law enforcement officials when appropriate.

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9 School property is defined as buildings, buses, books, equipment, records, instructional materials or any  
10 other item under the jurisdiction of the Board.

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12 When the person causing damage or loss has been identified and the costs of repair or replacement have  
13 been determined, the superintendent shall take steps to recover these costs. This may include recom-  
14 mending the filing of a civil complaint in court to recover damages. If the responsible person is a minor,  
15 recovery will be sought from the minor's parent or guardian.

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17 In addition, the district may withhold the grades, diploma, and/or transcript of the student responsible  
18 for vandalism or theft or otherwise incurring any debt to a school until the student or the student's par-  
19 ent/guardian has paid for the damages.<sup>1</sup> When the minor and parent are unable to pay for the damages,  
20 the district shall provide a program of voluntary work for the minor. Upon completion of the work, the  
21 student's grades, diploma, and/or transcripts shall be released. Such sanctions shall not be imposed if  
22 the student is not at fault.

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34 Legal Reference:  
35 1. TCA 37-10-101 through 103

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34 Cross References:  
35 Visitors to the School 1.501  
36 Security 3.205  
37 Student Fees and Fines 6.709

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