

Elizabethton City Board of Education

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| Monitoring: Review: Annually, in May | Descriptor Term: Student Guidance Program | Descriptor Code: 6.400 | Issued Date: 12/13/01 |
| | | Rescinds: 6.400 | Issued: 03/29/90 |

1 Each school shall provide a guidance program for all students through the cooperative efforts of the
2 principal, teachers and school counselor.¹

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4 The program of guidance services shall include such services and activities as:

- 5 1. Orientation of parents and students to the school program;
- 6 2. Preventative and developmental counseling to students in order to prepare them for
7 their school responsibilities and their social and physical development;²
- 8 3. Student referral and/or welfare provisions;
- 9 4. Collection and maintenance of student data and record systems;
- 10 5. Student program planning and placement;
- 11 6. Educational and occupational information for use by students, parents and teachers; and
- 12 7. Scheduling student courses and resolving conflicts.

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21 The classroom teacher, because of close contacts with the student, shall be a key person in the guid-
22 ance program.

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24 The school guidance departments shall provide leadership to teachers in the guidance area and help
25 them in the selection of guidance tools and materials and in the administration and interpretation of
26 individual or group tests.

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28 School administrators are authorized to work with recognized groups who may furnish special services
29 to students.

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35 Legal Reference:

- 36 1. TRR/MS 0520-1-3-.08(1)(b)
- 37 2. TCA 49-6-303

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Cross References:

- Advanced College Placement 4.203
Graduation Requirements 4.605
Testing Programs 4.700