

Kingsport City Schools

Monitoring: Review: Annually, in May	Descriptor Term: Student Activities	Descriptor Code: 6.700	Issued Date: 01/14/14
		Rescinds:	Issued:

1 The director shall develop procedures to oversee the creation and operation of any student activities,
2 teams or organizations. No new activity, team or organization shall be permitted unless approved by
3 the Board upon the recommendation of the director.

4 5 **HAZING**

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7 The nature of any initiation shall be outlined and presented in writing to the club sponsor and the prin-
8 cipal of the school for approval prior to the actual initiation. Hazing by students acting alone or with
9 others is strictly prohibited. Any organization which permits an initiation to go beyond the scope of
10 activities planned and previously approved will be suspended until reinstated by the principal. A student
11 found guilty of misbehavior may receive punishment ranging from verbal reprimand to suspension and/
12 or expulsion dependent on the severity of the offense and the offender's prior record.

13 14 **FUNDRAISING**

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16 The schools shall avoid exploiting students, whether by advertising or otherwise promoting products or
17 services, soliciting funds or information, or securing participation in non-school related activities and
18 functions. At the same time, schools shall inform and assist students in learning about programs, activi-
19 ties or information which may be of help or service to them. To attempt a fair balance, the following
20 general guidelines will apply:

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22 1. Fundraising companies and other salespersons shall obtain permission in writing from the
23 director of schools' office to visit the schools.
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25 2. Any commission payable by companies will be paid in the form of reduced prices to the students,
26 or paid into the activity fund of the school for use by the school. No school employee shall
27 personally benefit from any fundraising activity.
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29 3. The principal must obtain written approval from the director of schools or designee for all fund-
30 raising activities that involve the participation of the general student population in the marketing
31 process of the fundraising effort. All other fundraising activities must have written approval from
32 the principal and comply with all administrative procedures issued by the director of schools.
33 The authorization request shall contain the following information: ¹
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 - 35 1. A list of the proposed fundraising activities;
 - 36 2. Purpose of the fundraising activity;
 - 37 3. Proposed uses of funds raised;
 - 38 4. Expected student involvement in fundraising activity (school-wide or individual
39 class or club); and
 - 40 5. Margin of profit and how it is to be paid to the school.
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- 4. The director of schools shall determine whether or not the activity will benefit the school, contribute to the welfare of the student body and supplement, **not replace**, funds necessary to fulfill the board's required contributions.
- 5. Students will not be excused from a regular class to participate in a fundraising activity. No grade in a subject or course will be affected by a student's participation in a fundraising activity.

This policy shall not be construed as preventing a teacher from using instructional or informational materials even though the materials might include reference to a brand, product or a service.

LOTTERIES

No fundraising activity shall be conducted which distributes prizes or makes awards to winners from among purchasers of chances by means of tickets or otherwise through a random drawing or other random selection process.