

# Robertson County Board of Education

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term: <b>Student Fees and Fines</b>	Descriptor Code: <b>6.709</b>	Issued Date: <b>07/11/16</b>
		Rescinds: <b>6.611</b>	Issued: <b>10/14/02</b>

1 **FEES<sup>1</sup>**

2 School fees are defined as follows:

- 3 1. Fees for activities that occur during regular school hours, including field trips;
- 4 2. Fees for activities and supplies required to participate in all courses required for graduation.
- 5 3. Fees or tuition for courses taken for credit or grade during summer school;
- 6 4. Fees required for graduation ceremonies;
- 7 5. Fees for a copy of the student's records; and
- 8 6. Refundable deposits for locks or other security devices required for protection of school
- 9 property when used in conjunction with courses required for graduation.

10 School fees are not:

- 11 1. Fines for overdue library books;
- 12 2. Fines for the abuse of school parking privileges and other school rules developed for the safe
- 13 and efficient operation of the school;
- 14 3. Charges for lost, damaged, or destroyed textbooks, library books, workbooks, or other school
- 15 property;
- 16 4. Charges for debts owed the school;
- 17 5. Refundable deposits for locks or other security devices required for protection of school
- 18 property when used in not-for-credit extracurricular activities; including athletics;
- 19 6. Tuition for non-resident students; and
- 20 7. Costs to participate in non-required extracurricular activities, including athletics.

21 No fee will be charged any student as a condition to attending school, but students shall be  
22 responsible for normal school supplies, such as pencils and paper.

23 School fees shall be waived for students who receive free or reduced-price lunches. The applications  
24 for determining eligibility for free or reduced-price lunches or a form supplied by the State  
25 Department of Education shall be used to verify student eligibility for fee waivers.

26 Written notice of approval or denial of request for fee waivers shall be provided to all  
27 parents/guardians. Any denial shall contain specific grounds for denial and an opportunity for the  
28 parent/guardian to meet with appropriate school personnel.

1 Persons collecting fees shall be provided a list containing only the names of those students eligible  
2 for waivers and for whom they are responsible for collecting fees. Any records related to this  
3 program which identify particular students shall be maintained in strictest confidence.

4 At the beginning of the school year, each principal shall be responsible for providing to all students  
5 and their parents/guardians written notice of the required student fees and the process for fee waiver  
6 for students who received free or reduced-price lunches. The parent/guardian of an eligible student  
7 must sign the appropriate application for free or reduced-price lunches and the waiver of school fees,  
8 but may pay for all or a portion of the school fees.

9 A limit of \$25.00 is place on personal materials and/or supplies purchased by students in grades K-  
10 8., excluding pencil and paper. Exceptions to this limit requirement will include band/music  
11 instruments, clothing and/or shoes required to dress for physical education classes, and materials and  
12 supplies necessary for participation in extra-curricular clubs and activities.

13 Prior to the beginning of school each year, The Board, upon the recommendation of principals and  
14 the Director of Schools, shall approve all student fees for the upcoming school year. Additional fees  
15 may be approved during the year as needed.

16 The Director of Schools shall be responsible for maintaining copies of all correspondence relating to  
17 this program.

18 No employee may charge a student for any service rendered on the school premises without Board  
19 permission. Tutoring one's own student for pay is prohibited.

## 20 **FINES<sup>2</sup>**

21 Students who destroy, damage, or lose school property, including but not limited to buildings, school  
22 buses, books, equipment, and records, will be responsible for the actual cost of replacing or repairing  
23 such materials or equipment.

24 The grades, grade cards, diploma or transcript of a student who is responsible for vandalism or theft  
25 or who has otherwise incurred a debt to a school may be held until the student has paid for the  
26 damage/loss.

27 Failure to remit the cost of replacing or repairing such materials or to make satisfactory  
28 arrangements with the administration for payment may result in suspension of the student. If  
29 payment is not remitted, the matter will be referred to the Board for final disposition.

- 1 Textbooks are available free to students as a loan. Parents will accept full responsibility for the
- 2 proper care, preservation, return, or replacement of textbooks issued to the students. Fines for lost,
- 3 damaged, or destroyed books will be at full replacement cost.
  
- 4 Fines may be assessed for overdue, damaged, or lost library books. In no event will the fine exceed
- 5 the current cost of replacing the book.

---

Legal References

1. TCA 49-2-114; TRR/MS 0520-01-03-.03(14)
2. TCA 37-10-101, 102; TRR/MS 0520-01-03-.03(15)

---

Cross References

Revenues 2.400  
Textbook Selection, Distribution and Care 4.401  
Care of School Property 6.311