



**MAGNOLIA ELEMENTARY
SCHOOL**

**KINDERGARTEN
NEW STUDENT
REGISTRATION PACKET**

2018-2019



Welcome to Magnolia Elementary School

Home of the Huskies

We are so excited about the upcoming school year. Your children will be the school's third Kindergarten through Fifth grade class!!! We've had the wonderful task of creating a brand new school culture over the last two years that's academic focused, safe, technological savvy, inviting and fun; and that continues to be our goal.

Our teachers and staff work very hard to ensure that our school is one of the best and brightest schools around, and we are very proud of our success thus far! As you may have seen on the Alabama Department of Education's State Report, Magnolia Elementary received a 98/A for our academic standing and student growth overall. As Principal, I could not be more proud of that grade and average. We are happy to be a part of Trussville City Schools and pleased with the academic growth our students make each year. Our first two years together as a school set the precedent for great things to come!

We encourage you to stay involved and celebrate the joy of learning with your children!! If at any time you have questions during the summer, feel free to swing by the school.

Thank you and we look forward to getting to know you better.

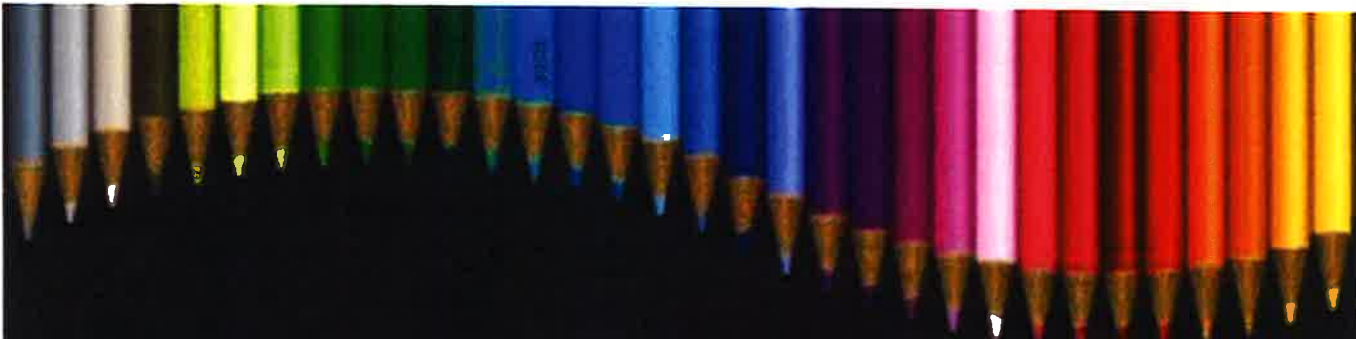
Meet Dr. Autumm M. Jeter Principal



Autumm M. Jeter received her B.A. degree in Secondary Education from Talladega College; her M.A. in Secondary Education from the University of Alabama at Birmingham. She received her education administrative certification, Educational Specialist Degree (Ed.S.) and Doctor of Education Degree (Ed.D.) all from Samford University in Birmingham, Alabama. Her Doctoral study was on: "Least Restrictive Environment for Students who are Deaf and Hard-of-Hearing." She started her career in 2001 as a middle school teacher and now in her present position as Principal of Magnolia Elementary School in Trussville City Schools.

Dr. Jeter has been exposed to numerous educational experiences throughout her career. She has worked in affluent to high poverty schools; middle school, high school, and elementary schools over the years; all leading to and helping her grow as a diverse leader.

Dr. Jeter manages her demanding work schedule and civic activities while still maintaining a strong relationship with her family and friends. She is a devoted wife and deeply committed mother. Autumm is married to Judge Reginald Jeter and they are the proud parents of two young boys.



Magnolia Elementary Kindergarten Round-Up

Join us at our school
to meet the teachers and Dr. Jeter.
PLEASE BRING YOUR KINDERGARTEN
STUDENT WITH YOU!

May 15, 2018

9 am or 5 pm

(choose one session)

5400 Hidden Way Lane, Trussville, AL 35173



Kindergarten New Student Registration



Step 1: Residency & Custody

Please gather the following documents:

- a. *Current* tax card, Warranty deed or Full signed lease
- b. *Current* Alabama power bill (**example provided on the next page of this packet**)
- c. *Current* 2nd utility bill such as gas, water, cable or sewer (**example provided on the next page of this packet**)

If all or some of the documents are in *one custodial parent* or *step-parent's name*, a marriage certificate will also be required.

- d. **Court Documents-** Trussville City Schools requires a copy of the most current court order for your child, if applicable. If parents have never been married, additional paperwork may be needed.

Please note: All documents listed above should be **uploaded electronically (step 2-in this packet)**; if you are unable to upload these documents they may be brought to the Student Services Department@ Board of Education, 113 North Chalkville Rd; M-TH 9-3. Please call the number listed below for any questions or concerns.

Student Services Department

205-228-3782

Kindergarten New Student Registration

SECOND PARTY RESIDENTS

If you are the physical custodial parent or court ordered legal and physical custodian and your domicile is with another Trussville resident; you must call the Student Services Department to make an appointment to prove residency. Appointments will begin June 11, 2018.

Additional residency proofs are required at the appointment for Second Party residents.

Student Services Department

205-228-3782

Kindergarten New Student Registration

Sample Submissions of Acceptable Bill Proofs

If bills are submitted incorrectly, the approval of your child's registration may be delayed.

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GULF POWER
FLORIDA'S CHOICE

Customer name: REBECCA G POWER
Account number: 12345-12345
Current amount delinquent after: Jun 17, 2011
Total due: \$ 126.53

Service address: 4375 ENERGY FL
Service period: May 3, 2011 - June 1, 2011
Contact us: 24 hours a day, 7 days a week
gulfpower.com

Billing summary
Previous bill amount: \$ 95.57
Payments received on 05/19/11: -45.57
Current electric service: +126.53
Total due: \$ 126.53

Payment options
Online: Just use gulfpower.com/onlinepayment
Login to your account using the following:
Account number: 12345-12345
Web access code: 123456
By mail: Gulf Power Payments
PO Box 62000
Birmingham, AL 35260-0000
Local office: The Gulf Power Local Office for your service address is
190 W. Garden St
Pensacola, FL 32502

Usage Information
Total usage: 1000 kWh
Most scheduled meter date: On or after June 08, 2011

Make your life easier. Save time - receive your bill online. It's safe. It's secure. And it's free. Visit us at www.gulfpower.com for more information about receiving and paying your electric bill online through Gulf Power's Paperless Billing Service.

Account number: 12345-12345
Current amount delinquent after: Jun 17, 2011
Total due: \$ 126.53

Mail to:
PO BOX 62000
BIRMINGHAM AL
35260-0000

REBECCA G POWER
4375 ENERGY FL
PENSACOLA FL 32501

1. Customer name visible

2. Service address visible

3. **No disconnect notice** without receipt of payment proof.

4. Payment stubs alone **do not** suffice.

5. **Online payment customers** should print this bill from your online accounts and submit

↑

Please **do not** submit the payment stub of a bill without the top portion of the bill.

Kindergarten New Student Registration



Step 2: Online Registration- Opens May 1, 2018

Online application forms collect student demographic information, parental and emergency contact information, health information, permissions and allow you to make monetary contributions electronically.

Please go to **trussvillecityschools.com**

Select New Student Registration located under the “Links” section
Create an account (new family to TCS) or Login (current TCS family) to
SchoolMint and complete application forms & **upload residency
documents** (See Step 1)
Submit

If you are **unable to upload** the required documents from Step 1
(residency/court documents) into the online registration electronically,
please bring them to the Student Services Department@ the TCS Board
of Education, 113 North Chalkville Rd; M-TH 9-3.

No internet or computer:

Assistance is available at the Student Services Department@ the TCS
Board of Education, 113 North Chalkville Rd; M-TH 9-3.

Kindergarten New Student Registration

Please call 228-3782 if you have any questions or concerns.



Step 3: School Enrollment (Steps 1 & 2 must be completed)

**** No incomplete packets will accepted for school enrollment**

Listed below are the **highlighted** dates for Kindergarten New Student enrollment at your student's elementary school.

TUESDAY & THURSDAYS 9AM-2PM

May 2018							June 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
18			1	2	3	4 5	22						1 2
19	6 7	8	9	10	11 12		23	3 4	5	6	7	8 9	
20	13 14	15	16	17	18 19		24	10 11	12	13	14	15 16	
21	20 21	22	23	24	25 26		25	17 18	19	20	21	22 23	
22	27 28	29	30	31			26	24 25	26	27	28	29 30	

July 2018							August 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
27	1 2	3	4	5	6 7		31			1	2	3 4	
28	8 9	10	11	12	13 14		32	5 6	7 8	9 10	11		
29	15 16	17	18	19	20 21		33	12 13	14 15	16 17	18		
30	22 23	24	25	26	27 28		34	19 20	21 22	23 24	25		
31	29 30	31					35	26 27	28 29	30 31			

Kindergarten New Student Registration



The following documents should be brought to the elementary school for enrollment when approved (all parents should receive a text or email indicating approval):

- a) Birth Certificate or alternate documents proving age and custody
- b) Social Security Card (used for state enrollment identification only-voluntary)
- c) Parent or Court Appointed Legal Custodian Government issued photo ID (must be present with ID)
- d) Alabama Blue Immunization Form, Alabama State Exemption Form or Alabama Immunization Imprint Form

Please note: The original immunization form can be provided if a child is not 5 years at the time of enrollment, and an updated form can be turned in after the child turns 5. In the state of Alabama, a student **cannot attend school** without a current state immunization form on file.

Please call the **school registrar** for any **enrollment** questions:

Magnolia

Kim Blain

228-3515

Kindergarten New Student Registration



Step 4: Contributions

School supply packets *are* being sold at the elementary schools for \$30 this year. If you would prefer to purchase your child's supplies, please contact the Magnolia School Office @ 228-3500

Debit/Credit Card

Please go to: www.trussvillecityschools.com-

Select Online payment under the "Links" section.

Select School

Select items to purchase

Please note: Google Chrome is not compatible with payment software. The program will ask for a 6-digit student identification number- enter any six numbers to proceed.

Please call the **school bookkeeper** for any questions regarding **contributions:**

Magnolia

Danna Woodard

228-3511

Kindergarten New Student Registration

Checks

Please complete the school cost sheet below and bring with your check on any of the **highlighted Kindergarten New Student** registration days listed below at the elementary school:

May 2018

	S	M	T	W	T	F	S
18			1	2	3	4	5
19	6	7	8	9	10	11	12
20	13	14	15	16	17	18	19
21	20	21	22	23	24	25	26
22	27	28	29	30	31		

June 2018

	S	M	T	W	T	F	S
22						1	2
23	3	4	5	6	7	8	9
24	10	11	12	13	14	15	16
25	17	18	19	20	21	22	23
26	24	25	26	27	28	29	30

July 2018

	S	M	T	W	T	F	S
27	1	2	3	4	5	6	7
28	8	9	10	11	12	13	14
29	15	16	17	18	19	20	21
30	22	23	24	25	26	27	28
31	29	30	31				

August 2018

	S	M	T	W	T	F	S
31				1	2	3	4
32	5	6	7	8	9	10	11
33	12	13	14	15	16	17	18
34	19	20	21	22	23	24	25
35	26	27	28	29	30	31	

