



**TRUSSVILLE CITY SCHOOLS**  
**KINDERGARTEN**  
**REGISTRATION PACKET**  
2017-2018





## Welcome to Kindergarten at Cahaba.....

where an exciting year awaits! Cahaba Kindergarten is designed to promote and enhance your child's growth and development. This very important year promises to be one filled with discovery and joy as your child works and plays in an environment that is warm, safe and challenging.

Our structure and daily activities are carefully planned to encourage independence, self-confidence and group cooperation through large group, small group and one-on-one participation in a variety of hands-on interactive experiences.

I encourage you to get involved through school events and our Parent Teacher Organization. Before school starts, you will have opportunities to meet our teachers, ask questions and tour our school. We will be partners with you to meet all of your child's emotional, social and academic needs.

I am looking forward to a successful year, new friends and fantastic relationships with families!



Sincerely,

Joy Tyner

Joy Tyner, Principal

# Get ahead of the Pack!

Join us and meet our teachers, play some games,  
make a craft and draw a picture!



All **\*\*REGISTERED\*\***

Upcoming Kindergarten Students



Parents will have the opportunity to learn important information about  
kindergarten too!

When: Tuesday, May 23, 2017

Where: Cahaba Elementary School

3 Sessions will be offered: 9:00-9:45, 1:00-1:45 and 6:00-6:45  
(choose one)

**\*\*Kindergarten Registration is set to open May 1, 2017\*\***

# Kindergarten Registration



## **Step 1: Residency & Custody**

Please gather the following documents:

- a. **Current** tax card, Warranty deed or Full signed lease
- b. **Current** Alabama power bill (**example provided on the next page**)
- c. **Current** 2<sup>nd</sup> utility bill such as gas, water, cable or sewer (**example provided on the next page**)

If all or some of the documents are in a *step-parent's name*, a marriage certificate will also be required.

- d. **Court Documents-** Trussville City Schools requires a copy of the most current court order for your child, if applicable.

**Please note:** All documents listed above should be **uploaded electronically** (**step 2-in this packet**); if you are unable to upload these documents they may be brought to the Student Services Department@ Board of Education, 113 North Chalkville Rd; M-TH 9-3. Please call the number listed below for any questions or concerns.

**OR**

If you are the custodial parent or court ordered legal guardian and live with another Trussville resident; you must call the Student Services Department to make an appointment to prove residency.

**Student Services Department**

**205-228-3782**

# Kindergarten Registration

## Sample Submissions of Acceptable Bill Proofs

CS0021P Page 1 of 2

**GULF POWER**  
SOUTHERN COMPANY

Customer name: REBECCA G POWER  
Account number: 12345-12345

Current amount delinquent after: Jun 17, 2011  
Total due: \$126.53

Service address: 4575 ENERGY PL  
Service period: May 3, 2011 - June 1, 2011

Contact us: 24 hours a day, 7 days a week  
gulfpower.com

Billing summary:  
Previous bill amount: \$95.57  
Payment received on 05/19/11: -95.57  
Current electric service: +126.53  
Total due: \$126.53

Thank You!

Payment options:  
Online: Log into your account using the following:  
Account number: 12345-12345  
Web access code: 123456  
By mail: Gulf Power Payments, PO Box 830660, Birmingham, AL 35283-0660  
Local office: The Gulf Power Local Office for your service, address is 416 W. Garden St, Pensacola, FL 32502

Usage information:  
Total used 1000 kWh  
Next scheduled read date: On or after Jun 05, 2011

Make your life easier. Save time - receive your bill online. It's safe. It's secure. And it's free. Visit us at www.gulfpower.com for more information about receiving and paying your electric bill online through Gulf Power's Paperless Billing Service.

Account number: 12345-12345  
Current amount delinquent after: Jun 17, 2011  
Total due: \$126.53

Mail to:  
PO BOX 830660  
BIRMINGHAM AL  
35283 0660

REBECCA G POWER  
4575 ENERGY PL  
PENSACOLA FL 32501

1. Customer name visible

2. Service address visible

3. No disconnect notice without receipt of payment proof.

4. Payment stubs alone do not suffice.

5. Online payment customers should print this bill from your online accounts and submit

# Kindergarten Registration



## **Step 2: Online Registration**

Online application forms collect student demographic information, parental and emergency contact information, health information, permissions and allow you to make monetary contributions electronically.

Please go to **[trussvillecityschools.com](http://trussvillecityschools.com)**-

Select Kindergarten Registration located under the “Links” section

Complete forms & **upload documents** (Step 1)

Submit

If you are **unable to upload** the required documents from Step 1 (residency/court documents) into the online registration electronically, please bring them to the Student Services Department@ the TCS Board of Education, 113 North Chalkville Rd; M-TH 9-3.

### **No internet or computer:**

Assistance is available at the Student Services Department@ the TCS Board of Education, 113 North Chalkville Rd; M-TH 9-3.

Please call 228-3782 if you have any questions or concerns.

# Kindergarten Registration



## **Step 3: School Enrollment** (Steps 1 & 2 must be completed)

**\*\* No incomplete packets will accepted for school enrollment**

Listed below are the **highlighted** dates for Kindergarten enrollment at your student's elementary school.

## **TUESDAY & THURSDAYS** **9AM-2PM**

MAY							JUNE							JULY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31					

# Kindergarten Registration



**The following documents should be brought to the elementary school for enrollment when approved (all parents should receive a text or email indicating approval):**

- a) Birth Certificate or alternate documents proving age and custody
- b) Social Security Card ( used for state enrollment identification only-voluntary)
- c) Parent or Court Appointed Legal Custodian Government issued photo ID (must be present with ID)
- d) Alabama Blue Immunization Form, Alabama State Exemption Form or Alabama Imprint Forms of either

**Please note:** The original blue form can be provided if a child is not 5 years at the time of enrollment, and an updated form can be turned in after the child turns 5. In the state of Alabama, a student **cannot attend school** without a current state immunization form on file.

Please call the **school registrar** for any **enrollment** questions:

**Cahaba**

**Nancy Estell**

**228-3415**



# Kindergarten Registration



## **Step 4: Contributions**

School supply packets **are** being sold at the elementary schools for \$30 this year. If you would prefer to purchase your child's supplies, please contact the Cahaba School Office @ 228-3400

### Debit/Credit Card

Please go to: [www.trussvillecityschools.com](http://www.trussvillecityschools.com)-

Select Online payment under the "Links" section.

Select School

Select items to purchase

**Please note:** Google Chrome is not compatible with payment software. The program will ask for a 6-digit student identification number- enter any six numbers to proceed.

# Kindergarten Registration

Please call the **school bookkeeper** for any questions regarding **contributions**:

**Cahaba**

**Barbara Seal**

**228-3411**

## Checks

Please complete the school cost sheet below and bring with your check on any of the **highlighted** Kindergarten registration days listed below at the elementary school:

MAY							JUNE							JULY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31					

# Cahaba Elementary School Contributions 2017-2018

**STUDENT'S NAME:** \_\_\_\_\_

**Donation (Classroom) ..... \$40.00 \_\_\_\_\_**

Non-instructional supplies such as paper towels and Kleenex will be purchased by the school from a portion of your donation. The remaining funds are divided between teachers to purchase items needed for classroom instruction.

**School Supplies..... \$30.00 \_\_\_\_\_**

All Supplies your child will need for the year will be purchased by the school (markers, crayons, glue, paper, etc.). Parents who do not choose this option may obtain a copy of the supply list on the school website.

**Software/Instructional Supplemental Materials Donation.... \$20.00 \_\_\_\_\_**

Licensing costs for web-based programs, subscriptions for instructional materials and/or workbooks.

**Agenda Book..... \$10.00 \_\_\_\_\_**

This serves as the main communication tool between home and school.

**Chill Insulated Grocery Tote..... \$10.00 \_\_\_\_\_**

Imprinted with the CES logo.

**TCS Foundation Donation..... \$20.00 \_\_\_\_\_**

**CASH \_\_\_\_\_ or CHECK # \_\_\_\_\_ \* TOTAL PAID \_\_\_\_\_**

**\*CURRENT PHONE NUMBER AND DRIVER LICENSE NUMBER MUST BE ON CHECKS. WE CANNOT ACCEPT POST DATED CHECKS. ALL RETURNED CHECKS ARE SUBJECT TO A \$30.00 INSUFFICIENT CHECK CHARGE FROM AN OUTSIDE COLLECTION SOURCE.**

**Friday Freeze and PTO Membership funds will be collected by PTO.**

**Field Trip T-shirts will be sold after school starts.**

**The above contributions are strictly voluntary. If you have any questions or concerns with these contributions, please contact:**

**Barbara Seal at 228-3411**

