

BOARD MEETING MINUTES

The Board of Education shall provide for the preparation of written minutes of all its meetings. All such minutes, other than any minutes of an executive session shall include:

1. The date, time and place of meeting,
2. The names of each member of the board present and absent
3. All motions, proposals, resolutions, order, ordinances, and measures proposed, and the name of the person proposing the same; and
4. The results of all votes and, upon request of a member, the vote of each member, by name.

Minutes shall become official public records, after Board approval. A copy will be forwarded to every school and bus garage, to be posted in a conspicuous location for review by interested personnel.

Minutes of executive session shall not be kept, except to record the time the executive session begins and ends, and the purpose of each session; unless the executive session is for a personnel hearing or expulsion.

DATE: 12/3/18, 11/16/15, 6/18/12, 7/6/09, 10/16/06, 7/17/95, 9/18/78, 1973