

TYLER COUNTY POLICY: GAH

RESIGNATION

All resignations shall be tendered to the Superintendent in writing and should include the reasons for the resignation.

Personnel who choose to or must resign their position are encouraged to announce such intention as early as possible to the Board; however, February 1 is fixed as a deadline for receiving written resignations of teachers under a continuing contract for the ensuing year. Board action upon recommendation of the Superintendent may grant exception to the stated policy if a suitable replacement can be found or if the resignation is due to some unavoidable reason.

Any classroom teacher who submits a resignation or requests a leave of absence and receives approval by the Board that becomes effective on or before the 15th day of July of the same year and after completion of the employment term, shall automatically have his/her public employees insurance coverage extended until August 31 of the same year.

REFERENCE: West Virginia Code 18A-2-2

DATE: 11/6/17, 3/18/13, 4/2/07, 4/1/96