

TYLER COUNTY POLICY: GAI

EMPLOYMENT OF SUBSTITUTE TEACHERS

The role of the substitute teacher in terms of responsibilities is no different from that of the regular teacher. Substitute teachers shall be expected to follow the Teacher Code of Conduct – Tyler County Policy: GC, and all other County Policies and individual school rules.

Substitute teachers new to Tyler County shall be required to attend an orientation program developed by the county Staff Development Council, personnel director, and executive director of curriculum and instruction. This orientation will include information on pertinent county policies and procedures, teacher expectations, principal expectations, individual school practices, confidentiality, and effective instructional and discipline techniques.

Substitute teachers shall observe the same work hours, teaching schedule, and extra duty assignments as required for the teacher for whom the substitution is required.

The daily rate of pay for a substitute teacher shall be 80 percent of the daily rate of the state basic salary paid to regularly employed teachers. Any substitute teacher who teaches in excess of ten (10) consecutive instructional days for the same teacher shall thereafter be paid 80 percent of the state advanced salary based upon the substitute's documented experience. Any substitute teacher who teaches in excess of thirty (30) days in the same position shall be paid the daily rate of the advanced salary including the county supplement based upon the substitute's documented experience.

REFERENCE: School Laws of West Virginia 18A-4-7; Tyler County Policy GC; Teacher Code of Conduct

DATE: 11/6/17, 3/18/13, 4/2/07, 4/1/96