

SUPERVISION OF PERSONNEL

Principals and Central Office supervisors shall be committed to the task of supervision to the end that staff members may develop their abilities and skills to the optimum degree.

Supervision of Teachers

The purpose of supervision shall be to help the teacher analyze and improve teaching methods and to provide teachers with support and help in dealing with problems.

Classroom visits are an essential component of the supervision process. Such visitations are implemented to keep the administration informed about what is going on in school programs, to observe student conduct, to encourage the growth and exchange of ideas in teaching techniques and use of instructional materials, and to evaluate teaching effectiveness.

Supervision of Support Staff

The purpose of supervision shall be to help the support staff to function effectively in their assigned duties, providing support and help as needed.

All Staff

Should any deviation from expected work performance develop, the principal or other supervisor shall be responsible for discussing it with the staff member at the earliest possible time. These discussions shall be constructive in approach and designed to help correct weaknesses.

Professional ethics shall be followed by all administrators as it pertains to the supervision of teachers, observations in classroom, and the filing of supervisory reports.