

MAKE-UP WORK

In all cases of absences, whether excused or unexcused, it is the student's responsibility to make up work that he/she has missed during the absence. Each student is responsible for obtaining all assignments from his/her teacher(s).

In order to provide students with a reasonable amount of time to complete make-up work, the following schedule shall be followed:

Grades K-5: The student will receive three (3) calendar days to make up work for the first day missed one (1) additional day for each consecutive absence thereafter.

Grades 6-12: The student will receive two (2) calendar days to make up work for the first day missed and one (1) additional day for each consecutive absence thereafter. Days will include weekends and holidays. However, the teacher shall consider extenuating circumstances and will be encouraged to use good judgment in allowing additional time.

If an assignment was made or a quiz/test scheduled at least two (2) days before the student's absence, the student will be responsible for the assignment or quiz/test upon returning to school. However, the teacher shall consider extenuating circumstances and will be encouraged to use good judgment.

Teachers may make additional arrangements for a student who is absent for an extended period of time.

DATE: 11/8/18, 10/19/15, 9/4/12, 7/6/09, 12/5/06, 8/20/01