

**UNION COUNTY SCHOOL DISTRICT
P.O. BOX 939
NEW ALBANY, MS 38652
662-534-1960
KEN BASIL, SUPERINTENDENT**

SUBSTITUTE APPLICATION

NAME: _____ **DATE:** _____

ADDRESS: _____ / _____ / _____ / _____
CITY STATE ZIP

PREVIOUS ADDRESS: _____ / _____ / _____ / _____
CITY STATE ZIP

PHONE: _____ **SS#:** _____ **DOB** _____

HIGH SCHOOL DIPLOMA: YES: _____ **NO:** _____ **GED** _____

SCHOOLS ATTENDED: _____ **DATES:** _____
_____ **DATES:** _____

DO YOU HAVE A FOUR YEAR COLLEGE DEGREE: YES: _____ **NO:** _____ (This will determine whether you are paid as a degreed or non-degreed substitute. Please furnish verification/copy of degree.)

(Effective July 1, 2000 in compliance with State Law, Senate Bill 2658, the following question must be answered.)

HAVE YOU EVER BEEN CONVICTED, ENTERED A GUILTY PLEA OR NOLO CONTENDERE PLEA TO A FELONY CHARGE: _____ **YES** _____ **NO**

OTHER: Any information that you would like to share. (college degree, training, experience, etc.....)

PLEASE CHECK THE SCHOOL YOU WISH TO SUBSTITUTE FOR:

_____ **East Union** _____ **Ingomar** _____ **Myrtle** _____ **West Union**

PLEASE CHECK THE DAYS YOU ARE AVAILABLE TO SUBSTITUTE:

_____ **Monday-Friday** _____ **M** _____ **T** _____ **W** _____ **TH** _____ **F**

Do you have any previous experience substitute teaching?

YES _____ **NO** _____

If yes, name the school(s) where you have substituted.

1. _____
2. _____
3. _____
4. _____

REFERENCES

Give names and addresses of three people, not relatives, who are familiar with your Work or who are good character witnesses.

Name	Address	Phone #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The Union County School District is an equal opportunity employer, and government policy requires that consideration be given to all applicants without regard to race, color, military status, religion, sex, national origin, age, a legally defined disability to a qualified applicant or other status as protected by law. This employer participates in E-Verify. (Federal Law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States)