

UNION COUNTY SCHOOL DISTRICT

P.O. BOX 939

NEW ALBANY, MS 38652

662-534-1960

KEN BASIL, SUPERINTENDENT

SUBSTITUTE APPLICATION

NAME: _____ **DATE:** _____

ADDRESS: _____ / _____ / _____ / _____
CITY STATE ZIP CODE

PREVIOUS ADDRESS: _____ / _____ / _____ / _____
CITY STATE ZIP CODE

PHONE #: _____ **SS#:** _____ **DOB** _____

HIGH SCHOOL DIPLOMA: YES _____ NO: _____ **GED:** _____

SCHOOLS ATTENDED: _____ **DATES:** _____

_____ **DATES:** _____

DO YOU HAVE A FOUR YEAR COLLEGE DEGREE: YES _____ NO: _____ (This will determine whether you are paid as a degreed or non-degreed substitute. Please furnish verification/copy of degree.)

(Effective July 1, 2000 in compliance with State Law, Senate Bill 2658, the following question must be answered.)

**HAVE YOU EVER BEEN CONVICTED, ENTERED AGUILTY PLEA OR NOLO
CONTENDERE PLEA TO A FELONY CHARGE:** YES: _____ NO: _____

Other: Any information that you would like to share (college degree, training, experience, etc.)

Are you a retiree of the MS Public Employees' Retirement System: Yes _____ No _____

PLEASE CHECK THE SCHOOL(S) WHERE YOU WISH TO SUBSTITUTE:

_____ **EAST UNION** _____ **INGOMAR** _____ **MYRTLE** _____ **WEST UNION**

PLEASE CHECK THE DAY(S) YOU ARE AVAILABLE TO SUBSTITUTE:

_____Monday-Friday _____M _____T _____W _____TH _____F

Do you have any previous experience substitute teaching?

_____YES _____NO

If yes, name the school(s) where you have substituted.

1. _____
2. _____
3. _____
4. _____

REFERENCES

Give name and address of three people, not relatives, who are familiar with your work or who are good character witnesses.

	Name	Address	Phone Number
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

**I, _____ have interviewed the above applicant and
Principal's Name
do _____ or do not _____ recommend as a substitute for the Union County
School District.**

The Union County School District is an equal opportunity employer, and government policy requires that consideration be given to all applicants without regard to race, color, military status, religion, sex, national origin, age, a legally defined disability to a qualified applicant or other status as protected by law. This employer participates in E-Verify. (Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States).