

ADMINISTRATIVE SCHOOL DISTRICT 47J  
475 BRIDGE STREET  
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

January 14, 2010

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Jim Krahn. MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Chair; Cari Levenseller, Vice Chair; Kim Wallace, Greg Kintz, Ernie Smith, Tammy Jennings. Absent: Tim Bamburg. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Aaron Miller, Elementary Schools Principal; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Tom Ramsey, Maintenance Supervisor; Ashley Rogers and James Brookins, Licensed Staff; and Karen Roberts, Classified Staff. STAFF PRESENT
- Visitors present:** Laney Coulter, Cathy Ward, Steve Effros, Mike Fetch, Amy Cieloha, Rebecca McGaugh, Timothy Jennings, MaCayla Fennell, Ryan Cochran, and Carol Cox. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- January is board recognition month. Ken Cox recognized the board by handing out certificates for years of service. The board and the audience then took a moment to have cake.
- 1.2** Agenda Review: None AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** AUDIENCE COMMENTS  
Amy Cieloha asked if the new school building plans have changed recently? Dr. Cox indicated things are still being adjusted but the overall layout is still pretty much the same. Some suggested changes will be reviewed this week. Any and all changes will be shared at the next town hall meeting scheduled for sometime in February.
- 3.0 CONSENT AGENDA:** CONSENT AGENDA  
Ernie Smith moved to approve and Tammy Jennings seconded the consent agenda as presented.
- 4.1** Minutes of the 12/10/09 Workshop and Regular Meeting MINUTES APPROVED  
Motion passed unanimously.
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Reports:** STUDENT REPORTS  
Middle School Students: Timothy Jennings, MaCayla Fennell and Ryan Cochran updated the board
- The Middle School Leadership presented the board with thank you cards.
  - Girls' Basketball season has started. First home game is on the 20<sup>th</sup>.
  - Wrestling is also underway. Schedules are available at the Middle School Office.
  - The Close Up group is having a Spaghetti Feed and Bingo night on Feb. 27<sup>th</sup> from 5-7 pm. Tickets will be available at the next board meeting. Trip to DC is in April.
  - Winter Formal is January 27<sup>th</sup> from 5-7:30 p.m
- High School student Sarah Dupree reported:
- OSSOM Club has been meeting.
  - PBS is emphasizing the good things students are doing.
  - Site Council has been looking at having coat racks in the classrooms.

- January 23<sup>rd</sup> is Winter Formal
- February 6<sup>th</sup> Donkey Basketball – this is a Jr. Class Prom Fundraiser
- February 11<sup>th</sup> there will be a Chili Feed before last home basketball game. This is a Sr. Trip fundraiser. There is also a dance that evening being put on by a senior as part of his senior project.
- Spring Sports will be starting next month.
- Blood Drive coming up on February 23<sup>rd</sup>.

**4.2 Building Reports:**

**BUILDING REPORTS**

Elementary Report: Aaron Miller added to his report that during the week of Feb 8-12<sup>th</sup> the PTA will be holding is 4<sup>th</sup> annual “*Bring Your Family to School Week.*” Tuesday is Family reading night from 6:30-8:00 pm; Wednesday is Bedtime Stories from 7-8 pm; and Thursday is bring your family to lunch day. There is also a Book Fair going on during this week.

High School Report: Nate Underwood added that he recently had a visit from the family of the late Bob Isted. Mr. Isted was a band teacher in the district for many years. The family donated to the district band program numerous musical instruments totaling approximately \$3500.

**4.3 Financial Report:** Dawn Plews reported that our enrollment is down by 5 students from September. Our revenue is also coming in less than projected even though the district was conservative in its estimates. She is watching the ending fund balance closely.

**FINANCIAL REPORT**

Kim Wallace asked about how the upcoming election of measure 66 and 67 will affect us? If the measures fail we will still be okay according to Plews.

Greg Kintz mentioned again that our district took the advice of the ESD to go with the lower amount and we are just fine. 19 districts out of 20 took the advice. The one that didn't is struggling.

**4.4 Maintenance Report:** Tom Ramsey added to his report by sharing the summary on the replacement of the sewer pipe at the high school. Tree roots have affected the sewer line that starts at the logger dome and goes to the snack shack and then to the outflow lines. The lines were cleaned out as much as possible but because of the amount of roots in the line it is recommended that the line be replaced. He had 5 companies give bids. Lowest bid came in at \$2800 and the high bid was \$9400. He hopes to get work done on the 28<sup>th</sup> and 29<sup>th</sup> of January.

**MAINTENANCE REPORT**

Ernie Smith asked if the bids included rock? There was only one bid that included the rock. It was the bid that came in at \$5020.

Line and gravel cost of approximately \$1,000 will be added to the accepted bid.

**4.5 Project Manager Report:** Steve Effros updated the board on the following:

**PROJECT MANAGER REPORT**

- BOORA Oversight/District Coordination
- Missouri Avenue/Hwy 47 Improvements
- Wetlands Review & Documentation
- Preliminary NEPA Review Process
- OR Solutions/Public Financing

Ernie Smith questioned the support of the Governor. Vernonia was supposed to be one of the state's top three projects and this isn't happening. He is concerned.

Jim Krahn honestly thought that nothing would start happening until the bond passed. Since that has happened things are moving forward. Slowly but still forward. He remains optimistic but of course no checks have been received.

Ernie Smith stated he would like the Governor to hand out stimulus money to where it will do some good - like in Vernonia.

- 4.6 Student Assessment Report:** James Brookins updated the board on the district assessment. He explained that some of the state assessment numbers for our District are off. He is not sure why. He hasn't had as much time to research as he would have liked. We have one ELL student that is in his 5<sup>th</sup> year. He will be taking the ELPA assessment. The District must show our ability to exit this student. Pencil and Paper writing test window is now open. Tests are in district and ready to go when teachers are ready. Most will do their testing in February.

STUDENT ASSESSMENT REPORT

Jim Krahn asked about the off assessment numbers. James indicated again he is not sure why. He'll be back next month with the SPED report and can give an update then.

**5.0 INFORMATION & DISCUSSION**

- 5.1 Policy FF:** Ken Cox reported that the district needs to get something in policy regarding financial donations and naming district facilities. This policy is similar to samples that were looked at and it does coincide with OSBA. It is important to have guidelines for naming buildings after someone if large monetary gifts are received. This policy is presented for a first reading.

POLICY FF PRESENTED AS 1<sup>ST</sup> READING

Tammy Jennings asked if this would be for local donors only? No, it would be for anyone that chooses to donate money.

- 5.2 State Standards (Division 22 Review):** OAR 581 Division 22 is a list of standards that the district is required by the State to be in compliance with. In the past we have been out of compliance with regards to the library program. Ken Cox reported to the Board that the District is in compliance with our Division 22 Standards.

IN COMPLIANCE OF DIVISION 22 STANDARDS

- 5.3 Missouri Avenue Update:** Ken Cox stated that Missouri Avenue will be upgraded and maintained at the 50' status instead of 60'. This will minimize the impact to those residents along Missouri Avenue. Instead of having sidewalks on both sides of the street the engineers have proposed a larger sidewalk on one side of the street that can accommodate both pedestrian and bicycle traffic.

MISSOURI AVENUE UPDATE

Ernie Smith asked if Bridge Street will be widened. Yes, slightly. He is against taking away some of the parking in front of the Fire Dept. as this could be an issue. He is also concerned about taking away space in front of the Museum. He also commented that it would be cheaper to make the Missouri Avenue sidewalk narrower and just have a bike lane as part of the asphalt. There was concern from the board about bike safety if they were on the asphalt instead of the sidewalk.

The Application to the City has not yet been put together but it will be happening soon. The City Planner has seen this draft. Dr. Cox feels this will fly as far as getting City Approval. The Application will go before the Planning Commission and the City Planner will review. They will then make a recommendation to the City Council. Total time is about six week for approval. Dr. Cox hopes to have this done by the end of February or middle of March. There is money available through State and Federal funding to put towards this project.

- 5.4 Jewell Interagency Agreement:** Copies of the interagency agreement received from Dr. Gander at Jewell were shared with the board. There are some very minor changes. The board reviewed the edit changes and were in support of the agreement.

JEWELL AGREEMENT

**6.0 ACTION ITEMS**

- 6.1 Approve Policies:** Policies AE, BBF, GCDA/GDDA, GCPB, IA, IGAI, IKF, JFCG/GBNA, JHC, JHFF were presented last month as a first reading. Tonight they're on the agenda to be approved.

POLICIES AE, BBF, GCDA/GDDA, GCPB, IA, IGAI ,IKF, JFCG/GBNA, JHC, and JHFF APPROVED.

Tammy Jennings moved to approve the updated policies as presented. Motion seconded by Cari Levenseller. Motion passed unanimously.

- 6.2 February Board Meeting Date Change:** Ken Cox indicated that the District has been a

FEBRUARY BOARD

partner with Vernonia Prevention Coalition. He has been asked to attend a training conference in Washington, DC the week of February 8-12th. The Prevention Coalition and the District will share the cost of the trip. Dr. Cox hopes to schedule meetings with important people to discuss the district's situation while he is there. The February board meeting is currently scheduled for February 11<sup>th</sup>. Dr. Cox asked that the meeting be adjusted to the week prior to or after the 11<sup>th</sup>.

MEETING DATE  
CHANGED TO FEB 4<sup>TH</sup>.

Cari Levenseller moved to change the regular February Board meeting to February 4, 2010. Motion seconded by Kim Wallace. Motion passed unanimously.

## 7.0 SUPERINTENDENT REPORT

SUPERINTENDENT  
REPORT AND  
CORRESPONDENCE

Correspondence:

- The NWRESD 2008-09 Annual Report that didn't arrive for the Jan. meeting was given to the board.
- OSEA (Classified Union Association) shared an Article about their involvement in the bond levy that was published in a recent OSEA Newspaper.
- The Education Northwest Magazine did a nice article on our students and schools. A copy was provided to each board member.

Policy IKF-AR draft was presented to the board.

Updates on:

- Grant Opportunities
- Metropolitan Group/Oregon Solutions Report
- Project Management/Boora Update
- FEMA Update
- Communities Against Drugs Coalitions of America (CADCA)
- Washington DC Lobbyist

Tony Hyde, Betsy Johnson, John Donavon, Allysa Keny-Guyer, Jim Kelley and Dr. Cox met with the Governor today. Excellent conversation – positive meeting.

### FINAL COMMENTS:

FINAL COMMENTS

Jim Krahn stated that it is important to understand that Dr. Cox and others have had to take on a lot more and maintain a bigger load. As this process moves forward there are a lot of things going on at the same time. A lot of people are working very diligently to make it happen.

Ernie Smith stated his concern for too much hammering on price cuts. Sooner or later it will affect the overall design of the new school. We don't want to give up what we want.

Dr. Cox encouraged all to ask questions if they have concerns or want to know something.

## 8.0 MEETING ADJOURNED at 7:44 p.m.

ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

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District Clerk