

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

February 11, 2016

CALL TO ORDER: A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:11 p.m. by Brett Costley.

MEETING CALLED TO ORDER

Board Present: Brett Costley, Katie Cook, Greg Kintz, and Susan Wagner (via phone). Cari Levenseller arrived at 6:49 p.m.

BOARD PRESENT

Board Absent: Ernie Smith and Brittanie Roberts.

BOARD ABSENT

Staff Present: Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Marie Knight, Fiscal Assistant; and Juliet Safier, Michelle Eagleson, and Deb Stahlnecker, Licensed Staff.

STAFF PRESENT

Visitors Present: Scott Laird, Quentin Skanes, Jessica Goodman, Karin Goodman, Jeana Gump

VISITORS PRESENT

1.1 The Pledge of Allegiance was recited.

PLEDGE OF ALLEGIANCE

1.2 Agenda Review: There were no adjustments. Greg Kintz moved to approve the agenda as presented. Katie Cook seconded the motion. Motion passed unanimously with those in attendance.

AGENDA REVIEW

2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS: None

PUBLIC COMMENT

3.0 CONSENT AGENDA:

CONSENT AGENDA

3.1 Minutes of 01/14/2016 Special Meeting.

Katie Cook moved to approve the consent agenda as presented. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.

MINUTES APPROVED

4.0 REPORTS & DISCUSSION

4.1 **Student Reports:** VHS Leadership Students Quentin Skanes and Jessica Goodman reported.

STUDENT REPORTS

- Today's blood drive was successful. They are working to schedule another one in late April or early May.
- Winter sports are going well. Both Basketball teams are leading in the standings. Basketball and Wrestling state competition is coming up at the end of the month.
- A renaissance assembly is scheduled for Feb. 23. Academics are recognized and awards presented.
- The Robotics team is almost done with their 6 week build season. They are ready to go to District competition.
- Congratulations to Cody Nelson and Mariah Miller, Prom King and Queen.
- Senior speeches are complete and all did very well.

4.2 **Building Reports:** Nate Underwood recapped the upcoming activities on his report. Aaron Miller shared the recently held Math Night which focused on training for parents went very well with over 25 participants. The information shared was well received. They will schedule another night between now and the end of the year which will be geared more towards a family fun night and not just parent training.

BUILDING REPORTS

4.3 **Financial Report:** Dawn Plews reviewed her report. Enrollment is up slightly. The ending fund balance per the end of year audit is \$941,188. \$566,188 is usable to the District. This amount is currently very close to what was budgeted.

FINANCIAL REPORT

4.4 Maintenance Report: The board reviewed Mark Brown's report. There were no questions. MAINTENANCE REPORT

5.0 INFORMATION & DISCUSSION

5.1 Title I Parent Involvement Policy: Deb Stahlnecker, Title I teacher, shared that annually the Board needs to review and accept the Parent Involvement Policy. Changes include a move from an Elementary Title I only policy to a K-12 policy which will go into effect next year. She continues to work with the Site Council to guide her program. She recommends that the Board approve the policy presented. TITLE I PARENT INVOLVEMENT POLICY

5.2 VES Reading Assessment Progress: Michelle Eagleson, K-12 Instructional Coach, updated the board on the work the staff is doing to reach assessment goals. The staff has been going through training and implementation of *Engage New York*, a new math curriculum. The rigorous program is aligned to common core standards. It will take time to see results in data but staff is working hard to find ways of closing the gaps where students struggle. The goal with reading is to maintain our adequate progress. If unable to do this they will look at ways to improve. The Title I delivery model has changed to a research based curriculum. Staff has all been trained and 50% of students in K-5 have been introduced to the program. Focus School data has been looked at for individual students. They are holding interventions every 9 weeks for struggling students. Staff will continue looking at data tomorrow morning. Michelle invited the Board to join them. VES READING / MATH PROGRESS SHARED

5.3 2015-16 Instructional Calendar Adjustment: Aaron Miller requested that an alteration be made to the 2015-16 instructional calendar. Currently March 4th is on the calendar as a snow make-up day. All three of our pre-determined snow make-up days need to be used however, he is requesting that March 4th remain a day off and another non-school date be used as a make-up day. This request is based on the fact the March 4th falls in the middle of the State Basketball Tournament in Pendleton and there is a good chance both our Girls' and Boys' teams will be competing. Pep Band, staff, family of players, etc. will likely all be gone on this date. Mr. Miller proposed trading March 4th for May 13th which is currently a non-school day for students and a 4 hour professional development day for staff. Students would now attend on May 13th and the 4 hours of professional development time would be added to Friday April 15th turning this into a full 8 hour day of professional development. This proposal does not impact student instructional time. Juliet Safier stated that the staff is in support of this proposal. 2015-16 CALENDAR ADJUSTMENT DISCUSSED

5.4 2015-16 Budget Calendar: Dawn Plews shared a draft Budget Calendar for this year's budget process. It is very similar to last year. Currently there are four vacancies on the Budget Committee. If interested, please contact the District Office. 2015-16 BUDGET CALENDAR SHARED

5.5 HB3681 Student Transfer Limits: Aaron Miller shared that annually the District must set limits on the number of students allowed to transfer in to Vernonia from outside our District under the HB3681 ruling. By April 1st parents must request transfer to our District and by May 1st the District must notify parents and resident districts of the student's acceptance to Vernonia School District. HB3681 STUDENT TRANSFER LIMITS DISCUSSED

5.6 Policy Updates: Aaron Miller, on behalf of the Policy Review Committee, (which includes Aaron, Katie Cook, and Brittany Roberts), shared updates to the following policies as a first reading: AC, EBCB, EBC/EBCA, EFA, GAA, GDA, GBK/JFCG/KGC, GCDA/GDDA, JECB, JEDA, JFCF, JFCG/JFCH/JFCI, JG, JGD, JGE, JHCDA, KGB, and KL. The updates are all suggestions from OSBA and were discussed by the committee. The committee recommends to the Board to approve the changes as presented. The policies will be approved at the next meeting. Please get any suggested changes or questions to the committee before next month's meeting. POLICY UPDATES PRESENTED AS FIRST READING

As a follow up to the question from last month's meeting regarding the liability statement made by Chief Connor in regards to weapons on school grounds; Aaron Miller asked for clarification. The liability could come in to play according to Chief Connor if we were to trespass someone for a reason that is allowable by State law. Mr. Miller reiterated that if any weapon is visible on school property the District will contact law enforcement and let

WEAPONS ON SCHOOL GROUNDS – DISTRICT WILL AUTOMATICALLY CONTACT LAW

them deal with the situation. This removes the liability from the District.

ENFORCEMENT

6.0 ACTION ITEMS

- 6.1 Title I Parent Involvement Policy:** Greg Kintz moved to approve the Title I Parent Involvement Policy as presented. Katie Cook seconded the motion. Motion passed unanimously with those in attendance. TITLE I PARENT INVOLVEMENT POLICY APPROVED
- 6.2 2015-16 Instructional Calendar Adjustment:** Greg Kintz moved to authorize the adjustment as presented in option #1 for the 2015-16 instructional calendar. Katie Cook seconded the motion. Motion passed unanimously with those in attendance. 2015-16 CALENDAR ADJUSTMENT APPROVED.
- 6.3 2015-16 Budget Calendar:** Katie Cook moved to approve the 2015-16 Budget Calendar as presented. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. 2015-16 BUDGET CALENDAR APPROVED
- 6.4 Student Transfer Limits:** Katie Cook moved to set student transfer limits for K-12 for the 2016-17 school year at 15. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. TRANSFER LIMITS SET FOR 2016-17.

Cari Levenseller arrived at 6:49 p.m.

7.0 SUPERINTENDENT REPORT: Aaron Miller updated the board:

SUPERINTENDENT REPORT

- Monthly meetings with Board Chair and one other board member is going well. Next up is Greg Kintz. Barb Carr will get this scheduled prior to the next board meeting.
- Columbia County schools have applied for a summer CTE grant to building greenhouses with HS and MS students. The CTE Nursing grant did not get funded.
- Strategic Planning surveys should be ready to distribute within two weeks. The district will be working with Kate Pattison, consultant that is funded through the ESD.
- Working with HS Principal and Counselor to develop a plan to offer more courses through the online option at NWRES D – ORVED.
- Working with both unions to revise how we provide insurance coverage and hoping to increase employee benefits and savings to the District.
- Debbie Johnston has been hired to fill the remaining custodial vacancy.
- Making progress on the Softball field and still confident all will be ready prior to the first game on March 30th. Bare areas have been reseeded, KLS Surveying came and located the bases and outfield poles for fencing. Parent volunteers are cutting and welding the large poles for the backstop and then WOEC will install for us. Fencing is ready to go up.

8.0 RECESS to EXECUTIVE SESSION under ORS 192.660 (2) (i) and 192.660 (2) (b) at 7:08 p.m.

RECESS TO EXECUTIVE SESSION

9.0 RETURN to REGULAR SESSION at 7:52 p.m.

RETURN TO REGULAR SESSION

10.1 Approve Resolution #1516-03 Teacher Contract Extensions:

Greg Kintz moved to adopt Resolution #1516-03 as amended (staff member from last year accidentally left on resolution). Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance.

RESOLUTION #1516-03 ADOPTED

10.2 Accept Resignation of Licensed Staff Member:

Cari Levenseller moved to accept the retirement of Beck Louder effective July 1, 2016. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance.

LOUDER RETIREMENT ACCEPTED

8.0 MEETING ADJOURNED at 7:53 p.m.

ADJOURNED

Submitted by Barb Carr, Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk

