

ADMINISTRATIVE SCHOOL DISTRICT 47J
475 BRIDGE STREET
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

February 10, 2011

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 5:30 p.m. by chair Jim Krahn. MEETING CALLED TO ORDER
- Board present:** Jim Krahn, Tim Bamburg, Ernie Smith, Kim Wallace, Greg Kintz, and Bill Langmaid. Cari Levenseller arrived at 8:00 p.m. BOARD PRESENT
- Staff present:** Ken Cox, Superintendent; Nate Underwood, Middle/High School. Principal; Aaron Miller, Elementary School Principal; Dawn Plews, Business Manager; Gordon Jarman, Athletic Director, James Brookins, Special Ed. Director; Tom Ramsey, Maintenance Supervisor; Barb Carr, Administrative Assistant; Juliet Safier and Ashley Rogers, Teachers; and Doris Buchholz and Dana Hyde, Classified Staff. STAFF PRESENT
- Visitors present:** Rebecca McGaugh, Carol Cox, Laurie Harrison, Josette Mitchell, Alexis Baska, Jazmine Harper, Taylor Titus, A.J. Due, Nicole Larke, Laurie Harrison, Scott Laird, and Robert & Traci Genschorck. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: None AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None AUDIENCE COMMENTS
- 3.0 CONSENT AGENDA:** CONSENT AGENDA
Tim Bamburg moved and Ernie Smith seconded the motion to approve the consent agenda as presented.
- 3.1** Minutes of 01/06/2011 Workshop and the 01/13/2011 Regular Meeting. MINUTES APPROVED

Motion passed unanimously.
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Reports:** STUDENT REPORTS
Elementary School: None.
- Middle School Report:** AJ Due and Alexis Baska, VMS Leadership, updated the board:
- 3rd Quarter is going well
 - Individual class activities were shared
 - Boys basketball has two more home games. CloseUp is doing 50/50 raffles during the games to raise money.
 - CloseUp is hosting a dance next Monday, will be sending out candy grams, is hosting a movie night on Feb. 26th, and teaming up with Ms. Willard's class this month to do a pop can drive to help them raise money.
 - State testing will start next week. On Monday, an assembly will be held to showoff the prizes and opportunities students have if they perform well on the OAKS test.
- High School Report:** Ryan Lawrence, VHS Leadership, updated the board:
- They are currently selling bracelets to raise money for "Joy for Jaden". They have currently raised \$900.
 - Leadership is also selling raffle tickets for a chance to ride from class to class in a golf cart.

- Winter Formal was a success. DJ Doc Titus always makes for a great time.
- They are hoping to put on a talent show in March or April.
- February 22nd will be the 2nd Red Cross Blood Drive this year.

4.2 Building Reports:

BUILDING REPORTS

WGS: Mr. Miller had nothing to add to his written report.

VHS: Mr. Underwood had nothing to add to his written report.

Nicole Larke, Vernonia Branch Manager for US Bank, presented a \$25,000 check to the Vernonia Education Foundation. The School Board accepted the check on behalf of VEF. US Bank is hoping to be able to make another donation in the Fall.

US BANK MAKES DONATION TO VEF

4.3 Financial Report: Dawn Plews highlighted her financial report:

FINANCIAL REPORT

- Enrollment down another 5 students
- Ending fund balance is still looking good
- A balance report for fund 280 was provided for board review. There are a lot of big checks going out.
- VEF Profit and loss statement was provided for board review
- Food Service financial report was also provided for board review

Kim Wallace asked when the Ford Family Foundation matching funds come in. According to Dr. Cox this will happen at the end of the calendar year.

Jim Krahn asked if the district was seeing much increase in food costs due to the increased prices. Dawn was not sure without doing research and comparing invoices from last year. Any idea how many how much sales would increase if a closed campus was implemented? According to Dr. Cox other districts that have closed campuses report that it definitely can help. The District is currently looking at other sites, including Rainier, which is one of the best sites in the state. The District is continuing to look at how to make the food service program more profitable.

FOOD SERVICE PROGRAM DISCUSSED

4.4 Maintenance Report: Tom Ramsey had nothing to add to his written report. Ernie Smith asked how the biomass tour went? According to Tom, he learned a lot from their boiler guy that could help us in the future.

MAINTENANCE REPORT

4.5 Project Manager Report: Steve Effros was not in attendance. There was nothing to add to his written report.

PROJECT MANAGER REPORT

5.0 INFORMATION & DISCUSSION

5.1 2010-11 Calendar Adjustment: Dr. Cox explained that during the week of Thanksgiving students and staff had three days off due to weather. He asked Mr. Underwood and the District's calendar committee to review the current school year calendar and select days that could be used as make-up days. February 14th and two days at the end of the year were selected by the committee. Dr. Cox recommends that the board approve the calendar adjustment later in the meeting as suggested. There was no discussion.

2010-11 CALENDAR ADJUSTMENT DISCUSSED

5.2 2011-12 Proposed Calendars: Mr. Underwood reported that the calendar committee met and reviewed calendar options for 2011-2012. The committee came up with four options; 1 calendar with 190 days, 2 calendar options with 185 days and 1 calendar with 180 days. The recommendation of the committee is to go with 185 day Option A. This was a unanimous decision amongst the calendar committee. Dr. Cox recommends adopting both the 185A and 190 day option and let the budget process dictate which calendar to go with.

2011-12 PROPOSED CALENDARS DISCUSSED

Kim Wallace questioned what happens if 185 or 190 days is not enough and we need to go with a 180 day calendar?

Dawn Plews felt it is important to keep options open and not commit to cutting days.

Jim Krahn indicated that if they adopt a calendar tonight and it doesn't work out they can always vote again to make changes.

Nate Underwood stated that he recommends not making any decision today since the District's financial status is unknown. Ashley Rogers agreed with Mr. Underwood.

- 5.3 Memorandums of Agreements:** The following MoA's were shared with the Board by Dr. Cox. MEMORANDUMS OF AGREEMENT DISCUSSED
- 5.2.1 Hands on Art – agreement in which the district would turn the scheduling of buildings for facility use over to the Hands on Art staff. It is proposed to start this spring if the Board approves the MoA. This would help the community by going to one person for all scheduling instead of how it works now and having to go to each building. If Hands on Art is managing our community center facilities they can apply for a grant up to \$350K. Greg Kintz asked if the District will retain having first choice in using the facilities? According to Dr. Cox, yes, the District will always have first choice even when we move to the new site. HANDS ON ART MOA
- 5.2.2 Vernonia Police Department: School Resource Officer program. According to Dr. Cox the District will benefit at no cost. The agreement is between the School District, the City, and Vernonia Prevention Coalition (VPC). Dr. Cox handed out a revised policy KN-AR for the board to review. SCHOOL RESOURCE OFFICER MOA
- Jim Krahn asked what happens if the officer is not liked and doesn't interact well with students. Dr. Cox indicated that the district is in control of what the SRO officer does and how they interact with students.
- Bill Langmaid commented that this implies that they are a district employee. They may do trainings outside of Vernonia and they often go out of the city limits. Would the district be within its rights to send them everywhere within our district boundaries?
- Tim Bamburg questioned what happens if the SRO is going to Mist and they have an accident – who's responsible? Years ago the only way the police department insurance would cover them leaving city limits was at the request of another public entity such as another police department or the fire department. Dr. Cox indicated he was not aware of this and will check into it. He thanked the board for the heads up.
- 5.2.3 St. Mary's Catholic Church. This agreement is for overflow parking at the church. It is basically a starting point for discussion. ST. MARYS CATHOLIC CHURCH MOA
- 5.4 Budget Calendar:** Dawn Plews shared a draft of the 2011 Budget Calendar. It is very similar to last year and fits within the guidelines of budget law. BUDGET CALENDAR
- 6.0 ACTION ITEMS:**
- 6.1 2010-11 Calendar Adjustment:** Bill Langmaid moved to approve the 2010-11 Calendar Adjustment as presented. Motion seconded by Ernie Smith. No discussion. Motion passed unanimously. 2010-11 CALENDAR ADJUSTMENT APPROVED
- 6.2 2011-12 Calendar:** Ernie Smith moved to table making a decision on 2011-12 calendar until next month. Bill Langmaid seconded the motion. No discussion. Motion passed unanimously. 2011-12 CALENDAR TABLED
- 6.3 School Resource Officer Memorandum of Agreement:** Tim Bamburg moved to approve the School Resource Officer MOA with the Vernonia Police Department as presented. Ernie SCHOOL RESOURCE OFFICER MOA

Smith seconded the motion.

APPROVED WITH CITY

Bill Langmaid commented that he has spoke to folks and they are not in favor of the agreement. They stated that they are not feeling secure with current police personnel and are uncomfortable with the situation of having a full time police officer in schools in a district of our size.

Dr. Cox stated this is a position of opportunity not a position of necessity. Ernie Smith felt it is important. Jim Krahn stated that it's a good trial run especially at no cost to the district. Bill Langmaid encouraged heavy two way conversations with officers. Dr. Cox stated that he can have the SRO attend at the March board meeting.

There was no further discussion. Chair Krahn called for the vote. Motion passed unanimously.

6.4 Facility Scheduling Memorandum of Agreement: Bill Langmaid moved to approve the facility scheduling memorandum of agreement with Hands on Art. Tim Bamburg seconded the motion. No discussion. Motion passed unanimously. FACILITY SCHEDULING MOA APPROVED WITH HANDS ON ART.

6.5 Budget Calendar: Bill Langmaid moved to approve the Budget Calendar as presented. Greg Kintz seconded the motion. No discussion. Motion passed unanimously. 2011 BUDGET CALENDAR APPROVED

7.0 SUPERINTENDENT REPORT

Dr. Cox updated the board on the following:

- 7.1 invitation in packet for community event on Saturday inviting members of boards.
- Due to time limit Dr. Cox had nothing else to add to his Superintendent report.

SUPERINTENDENT REPORT

8.0 MEETING RECESSED for Educational Town Hall at 6:37 p.m.

MEETING RECESSED

9.0 MEETING RECONVENED at 8:05 p.m.

MEETING RECONVENED

10.0 MEETING RECESSED to Executive Session under O.R. S. 192.660 (2) (i) at 8:06 p.m.
Staff Present: Ken Cox , Nate Underwood, Aaron Miller, James Brookins and Barb Carr.
Board Present: Kim Wallace, Ernie Smith, Bill Langmaid, Tim Bamburg, Ernie Smith, and Cari Levenseller. Absent Jim Krahn.

MEETING RECESSED TO EXECUTIVE SESSION

The administration reviewed their licensed staff with the Board.
Dr. Cox reviewed Adminsitration and Confidential/Superivisory staff with the board.

11.0 MEETING RECONVENED to regular session at 8:52 p.m.

MEETING RECONVENED

12.0 ADJOURN: Meeting adjourned at 8:52 p.m.

MEETING ADJOURNED

Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk