

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BUDGET COMMITTEE MEETING MINUTES

May 12, 2016

- 1.0 CALL TO ORDER:** The Budget Committee meeting was called to order at 6:15 p.m. by Brett Costley. **MEETING CALLED TO ORDER**
- Board Present:** Brett Costley, Greg Kintz, Ernie Smith, Susan Wagner, Katie Cook, and Brittanie Roberts. Cari Levenseller arrived at 6:47 p.m. **BOARD PRESENT**
- Board Absent:** None
- Budget Committee Present:** Don Schulte and Tobie Finzel. Angie Handegard arrived at 6:19 p.m.
- Budget Committee Absent:** Maria Lemay
- Staff Present:** Aaron Miller, Superintendent; Nate Underwood, Middle School/High School Principal; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant, and Julie Safier, Licensed Staff. **STAFF PRESENT**
- Visitors Present:** Amanda Rose Sicard, Scott Laird, Hyrum Schirmeister, Dawn Schirmeister, and Meagan Schirmeister **VISITORS PRESENT**
- 2.0 Election of Budget Committee Chair and Vice Chair for 2016:** **COSTLEY 2016 CHAIR**
Don Schulte nominated Brett Costley to serve as Budget Committee Chair for 2016. Tobie Finzel seconded the motion. Asking for additional nominations and seeing none, a vote was called. Motion passed unanimously with those in attendance.
- Tobie Finzel nominated Don Schulte to serve as Budget Committee Vice Chair for 2016. Ernie Smith seconded the motion. Asking for additional nominations and seeing none, a vote was called. Motion passed unanimously with those in attendance. **SCHULTE 2016 VICE CHAIR**
- 3.0 Approval of Minutes:** Ernie Smith moved to approve Budget Committee minutes from 05/14/2015 and 05/05/2016 as presented. Don Schulte seconded the motion. Motion passed unanimously with those in attendance. **MINUTES APPROVED**
- 4.0 Budget Review / Discussion:** The Budget document was reviewed at the previous meeting. Due to the absence of some Budget Committee members, Superintendent Miller reviewed again some of the important aspects of the current budget document. **BUDGET DOCUMENT REVIEW AND DISCUSSION**
- State School Fund – page 114
 - Explanation of Average Daily Membership (ADM) – page 9
 - Debt Service – page 12
 - FTE reductions – page 76
 - Technology reduction – page 38
 - Unemployment increase – page 32
 - Supplemental retirement increase – page 39
 - Operating contingency reduction – page 42
 - Mist Elem. School repairs – page 45
 - Robotics place holder – page 68

It was shared that the Chart of Accounts, omitted from the budget document, was sent to everyone electronically. The Chart of Accounts explains the budget numbering strings.

A question was asked as to who is involved with the budget development. Aaron Miller explained that in late December early January, department heads review to see what was under or over spent within their budgeted area. Dawn Plews, Business Manager, also utilizes her resources at the NWRES D for assistance. Dawn explained that the software program we use will automatically roll up payroll costs.

There were other questions specific to individual budget strings. Dawn Plews answered what she could but encouraged others to email her any specific questions as soon as possible and she can provide a more detailed response.

Juliet Safier, VEA President, stated that both unions are still in negotiations.

- 5.0 **Next Meeting:** The previously approved Budget Calendar has the next meeting on June 9th and is the Budget Hearing and adoption of the budget by the School Board. There is time to hold another Budget Committee meeting prior to the hearing if the committee would like. The consensus was to hold another meeting. **NEXT MEETING SCHEDULED MAY 19th.**

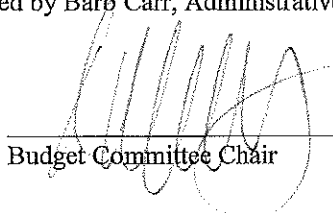
Tobit Finzel moved to hold another Budget Committee meeting on May 19th at 6:00 p.m. Cari Levenseller seconded the motion. Motion passed unanimously with those in attendance.

The Committee was reminded to be sure and submit your questions to Dawn Plews and/or Aaron Miller prior to the next meeting to allow them adequate time to research.

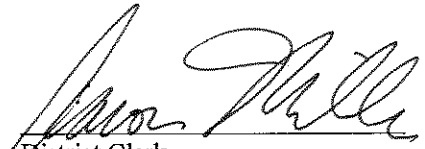
- 6.0 **Adjourn:** Meeting adjourned at 6:58 p.m.

ADJOURN

Submitted by Barb Carr, Administrative Assistant



Budget Committee Chair



District Clerk