

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BUDGET COMMITTEE MEETING MINUTES

May 09, 2013

- 1.0 CALL TO ORDER:** The Budget Committee meeting was called to order at 6:06 p.m. by Bill Langmaid. MEETING CALLED TO ORDER
- Board Present:** Ernie Smith, Greg Kintz, Bill Langmaid, Tim Bamburg, and Jim Krahn. Cari Levenseller arrived at 6:28 p.m. BOARD PRESENT
- Absent:** Camrin Eyrrick
- Budget Committee Present:** Evan Stahlnecker, Tobie Finzel, Brett Costley, and Don Schulte
- Absent:** DeAnna Pearl and Gennifer Hanner.
- Staff Present:** Ken Cox, Superintendent; Aaron Miller, Elementary Schools Principal; James Brookins, District Special Education Director; Dawn Plews, Business Manager; Barb Carr, Administrative Assistant; Juliet Safier, Michelle Eagleson, Judy Gingerich, Kelley Murphy-Shaw, and Joan Jones, teachers; and Dana Hyde and Kathi Fetch, Classified Staff. STAFF PRESENT
- Visitors Present:** Peggy Freund, Alexis Baska, Brett Jones, Tristan Adams, Chase Tolonen, and Amy Cieloha VISITORS PRESENT
- Welcome & Introductions:** Budget Committee introductions were made by Bill Langmaid. WELCOMING COMMENTS
- Budget Committee Chair:** Bill Langmaid nominated Brett Costley as Chair of the Budget Committee. Motion seconded by Tobie Finzel. There were no other nominations. Motion passed unanimously. COSTLEY TO CHAIR
BUDGET COMMITTEE
- Budget Committee Vice Chair:** Ernie Smith nominated Bill Langmaid. Tim Bamburg seconded the motion. Bill Langmaid nominated Don Schulte. Jim Krahn seconded the motion. There were no additional nominations and Chair Costley called for the vote. SCHULTE VOTED AS
VICE CHAIR OF THE
BUDGET COMMITTEE
- Voting in favor for Bill Langmaid as Budget Committee Vice Chair: Don Schulte, Evan Stahlnecker, and Brett Costley.
- Voting in favor for Don Schulte as Budget Committee Vice Chair: Ernie Smith, Greg Kintz, Bill Langmaid, Jim Krahn, Tobie Finzel, and Tim Bamburg.
- Motion for Don Schulte as Budget Committee Vice Chair carried.
- Budget Goals:** The budget goals as published in the budget document were read by Dr. Cox. BUDGET GOALS
REVIEWED
- Budget Message:** Dr. Cox read out loud his budget message and reviewed the following areas addressed in the *Budget Assumptions*. BUDGET MESSAGE
READ
- Revenue:
- Student enrollment – estimating slight increase in ADM (regular) and decrease in ADM (weighted)
 - Donations – estimating less in donations as almost all donations are now funneled through the Vernonia Education Foundation
 - State School Fund – based at this time on preliminary estimates received in March from ODE
 - Property Taxes – a slight increase in Columbia County and flat in Washington County is estimated
 - Interest Earnings – budgeted low due to low Federal Funds rate set by the Federal Reserve
- BUDGET ASSUMPTIONS
REVIEWED

- Beginning Fund Balance – estimated for July 1, 2013 to be \$64,000
- ESD Revenue – increased based on a slight increase in allocation from the ESD as well as staffing changes
- State Timber – based on previous and current year receipts but estimated to be down
- Rental Income – based mainly on facility use fees as well as office space rental in the basement of the District Office building
- Other Restricted Grants-In-Aid – based on grants known at time of budget publication. Generally all grants are budgeted equally in revenue and expenditures.

Expenditures:

- Salaries – VEA contract reflects flat funded health insurance, no COLA and a step increase for those eligible. OSEA is currently negotiating their contract. This budget has plugged in 2.2% COLA and step increase for them.
- Health Insurance – will remain flat
- PERS – increases have been projected to be as much as 7.21%. If current PERS reform legislation passes the increase amount would be reduced to a maximum of 2.78%. This budget is based on the PERS reform passing.
- Utilities – projections show an increase of 18% overall with the new building
- Liability Insurance – with the new building insurance costs have increased
- Transportation – anticipated to be close to actuals from this year. There will not be CPI-U or fuel increases.
- Contingency – suggested to be \$67,662 with an unappropriated ending fund balance of \$50,000. Together this represents 1.9% of the general budget when 5% is the standard industry recommendation.
- Special Funds – expecting a 7% reduction in revenue across all funds due to federal funding sequestration. This will cross over as a reduction in expenditures.

Evan Stahlnecker asked if the Focus School Funds that are earmarked are accounted for in the expenditures list on the budget proposal summary. According to Dr. Cox yes the \$20,200 received for the focus school grant is earmarked for Vernonia Elementary School. In addition the District is required to set aside 20% of federal funding to use for staff development in 2013-14.

Jim Krahn commented that he has been on the board a long time. The budget situation we are in has been created by a lot of different issues. All our staff are tremendous, we have beautiful facilities, and he is thankful for our unions. The main concern of the budget committee is how to create a scenario that students get as much as possible out of their education. Jim feels it is important to keep as many opportunities and staff available as we can. Worrying about what the state and feds will do is fruitless.

Budget Document Review: Dr. Cox indicated that he has scheduled a budget committee Q&A at 6pm next Tuesday followed by the Town Hall beginning at 7:00 p.m. in the Commons. He would like to get input from budget committee members within the next week so that the changes can be made prior to the next budget committee meeting on May 23rd. Dr. Cox invited anyone to come and talk to him at any time.

BUDGET DOCUMENT REVIEW

The budget document was reviewed as follows:

- General Fund – Fund 100. All money spent on schools in the day-to-day operations.
- Resources Page – funds coming in
- Expenditures – funds going out must match resources.
- Colored pages:
 - Yellow – District Program
 - Green – Elementary Program
 - Purple – Middle School Program
 - Blue – High School Program
 - Salmon – Special Funds (includes technology, title funds, grants, forestry program, special education, etc.)
- Appendix – enrollment info, State School Fund worksheet and Chart of Accounts

Next Budget Committee Meeting: May 23rd 6:00 p.m. in the Commons
Budget Committee Q&A on Tuesday the May 14th at 6:00 p.m. in the Commons.

NEXT BUDGET
COMMITTEE MEETING

Adjourn: Meeting adjourned at 6:50 p.m.

ADJOURN

Submitted by Barb Carr, Administrative Assistant



Budget Committee Chair

District Clerk